

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA: NEW DELHI
SECRETARY'S ESTT. BRANCH

Vacancy Circular

Applications are invited from retired officers from Indian Army/Navy/IAF/Central Armed Police Forces (CAPFs) of the rank of Junior Commissioned Officers and equivalent level for engaging as Manager (on consultant basis), Palika Services Officers Institute (PSOI), Vinay Marg, New Delhi under New Delhi Municipal Council) (NDMC). Number of vacancy is one (01).

2. The eligibility criteria are as under:-
 - i. A retired officer from Indian Army/Navy/IAF/Central Armed Police Forces (CAPFs) of the rank of Junior Commissioned Officers (JCOs) and equivalent level.
 - ii. Desirable: 02 years experience of running/managing Officer's Club/Officer's Mess in his service period.
 - iii. Selected candidate will be engaged for an initial term of one year extendable up to 03 years on year to year basis.
 - iv. Age limit: Below 60 years.
 - v. Remuneration as per NDMC's Office Order dated 17.02.2017, the selected person will be paid remuneration of Rs.30, 000/- pm. The consultant will not be entitled for any allowance or facilities.
 - vi. In case an officer of the above than the specified rank (JCO/Equivalent) applies and selected, the remuneration stipulated as above only will be paid.
3. Application from the willing and eligible retired officers as per attached format may be submitted to Director (Personnel), NDMC, Palika Kendra, Sansad Marg, New Delhi or mail at director_personnel@ndmc.gov.in by 25.03.2021. Application received after closing date will not be considered.

(Hari Singh)
Dy. Director (Establishment)

Copy for information

1. President (PSOI)
2. Secretary (PSOI)
3. General Manager, PSOI
4. Jt. Director (IT) – with request to upload the Circular on website.

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APPLICATION FOR APPOINTMENT AS CONSULTANT IN NDMC

NAME OF THE POST APPLIED FOR: _____

1. Name of the officer
(In capital letters) _____
2. Date of Birth _____
3. Educational Qualification _____
4. Category _____
5. Date of retirement, if retired
From Government service _____
6. Age on the date of
Submitting the application _____
7. Department/Ministry/Office
from which retired _____
8. Post last held _____
9. Pay scale of the post
from which retired _____
10. Work experience may attach a separate sheet _____
11. Details of IT/Computer
Knowledge _____
12. Whether any penalty was
imposed during the service _____
13. If yes, the details thereof _____
14. Resident Address _____
15. Telephone No. _____
16. E-mail (if any) _____

(Signature of the applicant)