

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA: NEW DELHI  
SECRETARY'S ESTT. BRANCH**

No. SO (E)/ 971 /SA-II/2021

Dated: 27.12.2021

**VACANCY CIRCULAR**

NDMC invites application for the post of Consultant (Law) - 01 Post, from retired personnel of Central Govt./State Govt./Municipal Bodies/NDMC on the following conditions:-

1. The applicant should have 15-20 years related experience with LLB qualification and sound knowledge of Government and Municipal functioning including property matters and legal issues related to properties.
2. The applicant should be below the age of 64 years.
3. The initial engagement would be for a period of 01 year only.
4. The term and condition of contract would be as per policy guidelines No.748/SO(E)/SA-I(R) dated 17.02.2017 relating to appointment of Consultant in NDMC. The consolidated remuneration would be determined in terms of NDMC Office Order 01.02.2021.
5. Application from the willing and eligible candidate in the annexed proforma should be reach to Director (Personnel), NDMC, Room No. 8001, 8th Floor, Palika Kendra, Sansad Marg, New Delhi or mail at **director.personnel@ndmc.gov.in** latest by 10.01.2022. Application received after closing date will not be considered. The shortlisted candidates will be informed separately.

Signed by Arvind Gaur  
Date: 23-12-2021 10:31:36

(Arvind Gaur)  
Director (Personnel-I)

Copy for information to:-

1. PS to Chairman
2. PS to Secretary
3. Dy. Director(IT) – with the request to upload on website
4. All notice boards

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KEEJAMMA: NEW DELHI  
SECRETARY'S ESTABLISHMENT**

**APPLICATION FOR ENGAGEMENT AS CONSULTANT IN NDMC**

NAME OF THE POST APPLIED FOR: \_\_\_\_\_

1. Name of the Applicant (In capital letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Date of Retirement from govt. Service \_\_\_\_\_
5. Office where last worked \_\_\_\_\_
6. Designation last held \_\_\_\_\_
7. Last pay & Pension Drawn \_\_\_\_\_
8. Aadhar Number \_\_\_\_\_
9. Educational Qualification \_\_\_\_\_
10. Category \_\_\_\_\_
11. Age on the date of submitting the application \_\_\_\_\_
12. Details of IT/Computer Knowledge \_\_\_\_\_
13. Whether any penalty was Imposed during the service \_\_\_\_\_
14. If yes, the details thereof \_\_\_\_\_
15. Resident Address \_\_\_\_\_
16. Telephone No. \_\_\_\_\_
17. E-mail (if any) \_\_\_\_\_
18. Work Experience (Add separate sheet if required)

Sr. No.	Organization / Institute	Post held	Period		Nature of work	Remarks
			From	To		

**(Signature of the applicant)**