

NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA: NEW DELHI  
EDUCATION ESTABLISHMENT

PUBLIC NOTICE

***Sub: Engagement of Consultant (Academic) for overall coordination of the academic activities of NDMC and Navyug Schools.***

***Applications are invited from the officers retired in the capacity of Vice Principal/ Principal/ Dy. Director (Academic/Education) and Deputy Education Officer from Central Govt. /State Govt./Municipal Bodies/NDMC/Kenderiya Vidyalaya for engagement of 02 (Two ) Consultant (Academic) for overall coordination of the academic activities of NDMC and Navyug Schools of Education Department in NDMC for the period of academic session 2021-22.***

***2. The eligibility criteria are as under:-***

- (i) Minimum 10 years experience in the academic work relating to school***
- (ii) Good knowledge in English and Computer.***
- (iii) Age less than 64 years.***

***(iv) The consolidated remuneration will be paid on monthly basis in terms of NDMC's Office Order No. A-42011/1172/2020-Secy-Estt. dated 01.02.2021.***

***3. The terms and conditions are as under:-***

- (i) The engagement of consultant is purely temporally on contract basis.***
- (ii) No TA/DA will be admissible and they will not be entitled for any kind of Allowances and residential accommodation.***
- (iii) The consultant so engaged shall enter into an agreement in the prescribed Proforma duly signed by the consultant.***
- (iv) The candidates should be medically fit for which a medical certificate from a Registered Medical Practitioner having at least MBBS or equivalent medical degree will have to be given.***
- (v) The candidate should be free from Vigilance angle at the time of***

retirement. As

a proof of this, a copy of the Pension

payment Order/Gratuity Payment/Authority will have to be submitted. In

addition to this, an undertaking will have to be obtained from such

person to the effect that he/she has no criminal case pending against

him/her at the time of engagement.

(vi) The period of engagement shall be initially for one year or till the post against

which the retired persons have been engaged is filled by the regular employees whichever is earliest.

(vii) The date of interview will be notified separately, the applicant should be

present on the date of interview along with the following documents:

1. Self attested copies of the documents of educational qualification, previous experience and hard copy of application form along with all original certificates.
2. Medical Fitness certificate from a Registered Medical Practitioner having at least MBBS or equivalent medical degree .
3. Pension payment order or any equivalent document showing length of earlier qualifying service.
4. An undertaking to the effect that he/she has not a criminal case pending against him/her at the time of engagement.`
5. The applicant who fails to appear for the interview on the scheduled date and time will forfeit his/her candidature.
6. Selected candidate will be issued engagement letter by the Director (Education)/NSES. In case the selected candidate fails to join his/her duty within three working days of the issue of engagement letter, he/she will forfeit claim of engagement.

Applications in the attached prescribed format (Annexure-I) may be submitted to Jt. Dir. (Education), NDMC in the Room No. 2004B , (2<sup>nd</sup> Floor), Palika Kendra, Sansad Marg, New Delhi-110001 or through email at [Jd.education@ndmc.gov.in](mailto:Jd.education@ndmc.gov.in) by 31.03.2021.

Application received after closing date i.e. 31.03.2021 will not be considered.

Digitally signed by DP SINGH  
Date: Mon Mar 01 10:58:00 IST 2021  
Reason: Approved

(D.P. Singh) IAS

Digitally signed by DP SINGH  
Date: Mon Mar 01 10:58:00 IST 2021  
Reason: Approved

**Director (Education)**  
**Phone-011-41501383**

**Copy to:-**

1. **Director (IT) - with a request to arrange to upload the above Public Notice on the website of NDMC.**
2. **PS to Chairman, NDMC for kind information.**
3. **PA to Secretary, NDMC for kind information.**
4. **All council Members for kind information.**
5. **All Notice Board.**

**NEW DELHI MUNICIPAL COUNCIL**  
**PALIKA KENDRA : NEW DELHI**

**APPLICATION FOR APPOINTMENT AS CONSULTANT IN NDMC**

**NAME OF THE POST APPLIED FOR** \_\_\_\_\_

1. **Name of the Officer**  
(in capital letters) \_\_\_\_\_
2. **Date of Birth** \_\_\_\_\_
3. **Educational Qualification** \_\_\_\_\_  
\_\_\_\_\_
4. **Category** \_\_\_\_\_
5. **Date of retirement, if retired**  
**from Government service** \_\_\_\_\_
6. **Age on the date of**  
**Submitting the application** \_\_\_\_\_
7. **Department / Ministry / Office**  
**from which retired** \_\_\_\_\_
8. **Post last held** \_\_\_\_\_
9. **Pay scale of the post**  
**from which retired** \_\_\_\_\_
10. **Work experience** \_\_\_\_\_
11. **Details of IT/Computer**  
**Knowledge** \_\_\_\_\_
12. **Whether any penalty was**  
**imposed during the service** \_\_\_\_\_
13. **If yes, the details thereof** \_\_\_\_\_
14. **Resident Address** \_\_\_\_\_
15. **Telephone No.** \_\_\_\_\_
16. **E-mail (if any)** \_\_\_\_\_

**(Signature of the applicant)**