

F.No,A-12018/8/2018 H(Estt)-II  
Comp. No.9319  
NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA; NEW DELHI  
HEALTH ESTT. UNIT-II

Sub: To Upload the Recruitment rules for the category of Technical Supervisor & Lab Technician on the website of NDMC for seeking comments of stake holders.

Please find enclosed herewith the copy of Amended recruitment rules for the above said categories for seeking comments from the stake holders.

Jt. Director (IT) is, therefore, requested to please arrange to upload the same on the website of NDMC.




(Sharad Kumar)  
Jt. Director (Health)

Jt. Director (IT),  
NDMC

U.O.No. 8-1931/HE-II/SA-II

Dated 27/12/18


  
27.11.18

### ANNEXURE-III

Form to be filled by the Ministry/Department while forwarding proposal to  
UPSC proposing amendment to existing recruitment rules

Name of Post	Technical Supervisor
Name of the Ministry/Department	New Delhi Municipal Council, Palika Kendra, Sansad Marg, New Delhi
Reference number in which Commission's advice on recruitment rules was conveyed.	
Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	

S. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	Name of the post	Technical Supervisor	Technical Supervisor	No Change
2	No. of Post	2	*2(2018) *subject to variation dependent on work load.	No Change
3	Classification	Group "C" Non Gazetted-Non Ministerial	Category 'B' Non Ministerial	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 <sup>th</sup> November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994
4	Level in the Pay Matrix	Rs.550-25-750-EB-30-900	Level-6 (Rs.35400-112400) in the Pay Matrix	Consequent upon implementation of the

  
 Section Officer (HE-II)  
 NDMC, Palika Kendra  
 New Delhi-110001




				recommendations of the 7 <sup>th</sup> Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.
5	Whether Selection Post or Non-Selection Post	Selection	Selection	No change
6	Age Limit for direct recruitment	18-30 Years Relaxable by 5 years for SC/ST	N.A.	There is no element of direct recruitment in this post
7.	Educational and other qualifications required for direct recruits	B.Sc. (Medical Lab Technology) with 3 years experience as Tech. Asstt. in any of the group of these Lab of Medical Institution / Hospital OR 1. Matriculation/ Higher Secondary / Senior Secondary with Science 2. Diploma in Medical Lab Technology from a Recognised Institution.	N.A..	There is no element of direct recruitment in this post
8.	Whether Age & educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age: No Educational Qualification :Yes	N.A..	There is no element of direct recruitment in this post
9.	Period of probation, if any	2 Years	Two Years	No change
10.	Method of Recruitment , whether by direct recruitment or by promotion or by deputation/absorption and percentage of the	By promotion failing which by direct recruitment	Promotion failing which by deputation	This post has been made promotion post for Lab Technicians who are not having any other promotional avenue. Besides, there is no point appointing Technical Supervisor

Section Officer (HE-II)  
NDMC, Palika Kendra  
New Delhi-110001


	vacancies to be filled by various methods			by direct recruitment when there is no further career advancement opportunity
--	---	--	--	---

11	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Sr.Lab Technician with five years regular service	<b>Promotion</b> Lab Technician at Level 5 in the Pay Matrix having six years regular service in the grade <b>Note-:</b> Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.	As per para 3.12.2 of the guidelines on framing/amendment/relaxation of recruitment rules issued by DoP&T vide their OM dated 31.12.2010.
----	--	---	---	---

  
Section Officer (HE-II)  
NDMC, Palika Kendra  
New Delhi-110001



12	If Departmental promotion committee exists, what is its composition	As formed by the Committee/ Administrator	<b>CATEGORY 'B'</b> <b>Departmental Promotion Committee (for considering promotion)</b> 1. Secretary, NDMC - Chairperson 2. Director (P), NDMC - Member 3. CMO(Hqrs), NDMC - Member	As per para No.3.13.2 of the guidelines on framing / amendment of RRs circulated by DOP&T vide their OM No.AB-14017/48/2010- Estt.(RR) dated 31.12.2010.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	-	Consultation with UPSC necessary while appointing an Officer on deputation	As per para No.3.14 of the guidelines on framing / amendment of RRs circulated by DOP&T vide their OM No.AB-14017/48/2010- Estt.(RR) dated 31.12.2010.


  
 Section Officer (HE-III)  
 NDMC, Palika Kendra  
 New Delhi-110001

### ANNEXURE-III

**Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules**

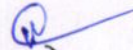
1	Name of the Post	Lab Technician
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference).	_____

S. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	Name of the post	Lab Technician	Lab Technician	No Change
2	No. of Post	-	*33(2018) *subject to variation dependent on work load.	Latest sanctioned strength indicated based on the noting in the file
3	Classification	CCS Class III Non-Gazetted Non-Ministerial	Category 'C' Non Ministerial	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 <sup>th</sup> November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994
4	Level in the Pay Matrix	Rs.4500-7000+ Usual Allowances (Vth CPC)	Level-5 (Rs.29200-92300) in the Pay Matrix	Consequent upon implementation of the recommendations of the 7 <sup>th</sup> Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's


  
 Section Officer (HE-II)  
 NDMC, Palika Kondra  
 New Delhi-110001



				Notification dated 25.07.2016.
5	Whether Selection Post or Non-Selection Post	Non-Selection	N.A.	As per para 3.6 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
6	Age Limit for direct recruitment	18-30 Years Relaxable by 5 years for SC/ST & 3 years for OBC Candidates	<p>18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government)</p> <p>Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul &amp; Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman &amp; Nicobar Islands or Lakshadweep.</p>	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR) dated the 31st March, 2015

  
 Section Officer (HE-III)  
 NDMC, Palika Kendra  
 New Delhi-110001

7.	Educational and other qualifications required for direct recruits	Matric or its equivalent with Diploma in MLT with one year experience or Science graduate	<b>Essential:</b> 1. +2 Science with Diploma in Medical Laboratory Technology from a recognized Institution.  2. Two years experience in a Laboratory attached with hospital.	Based on the qualifications prescribed by the Ministry of AYUSH for similar post
8.	Whether Age & educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable	N.A..	No change
9.	Period of probation, if any	2 Years	Two Years	No change
10.	Method of Recruitment , whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment	Direct Recruitment	No change

  
Section Officer (HE-II)  
NDMC, Polika Kendra  
New Delhi-110001



11	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable	N.A.	No change
12	If Departmental promotion committee exists, what is its composition	As decided by the Committee from time to time	<b>CATEGORY 'C'</b> <b>Departmental Confirmation Committee (for confirmation)</b> 1. Secretary, NDMC - Chairperson 2. Director (P), NDMC - Member 3. CMO(Hqrs), NDMC - Member	As DoP&T's OM No.AB-140117/21/2011-Estt.(RR) dated 10.05.2013
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	-	Not applicable	As per para No.3.14 of the guidelines on framing / amendment of RRs circulated by DOP&T vide their OM No.AB-14017/48/2010-Estt.(RR) dated 31.12.2010.

Section Officer (Hqrs)  
 NDMC, Palika Kendra  
 New Delhi-110001