

e-197461/2018/H/ESTT-II

F.No,A-12018/51/2018 H(Estt)-II
Comp. No.9648
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA; NEW DELHI
HEALTH ESTT. UNIT-II

Sub: To Upload the Recruitment rules for the category of Lab Attendant, Attendant (Blood Bank & Polyclinic) & Aya on the website of NDMC for seeking comments of stake holders.

Please find enclosed herewith the copy of Amended recruitment rules for the above said categories for seeking comments from the stake holders.

Jt. Director (IT) is, therefore, requested to please arrange to upload the same on the website of NDMC.



(Sharad Kumar)
Jt. Director (Health)

Jt. Director (IT),
NDMC

U.O.No. 2-1930 /HE-II/SA-II

Dated 27/12/18


For Ashish
27.11.18

ANNEXURE-III

Form to be filled by the Ministry/Department/Organization while proposing amendment to the existing recruitment rules

1	Name of the Post	Lab Attendant
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference).	_____

S. No.	Name	Provision in the existing/approved Rules	Revised Provision	Reasons for proposing revision
1	Name of the post	Lab Attendant	Lab Attendant	No change in the existing provision.
2	No. of Post	3	*3 (2018) * subject to variation dependant on workload	No change
3	Classification	Class IV Non Ministerial	Category 'C' Non Ministerial	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 th November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994.


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4	Level in the Pay Matrix	Rs.2500-3200/- (Vth CPC)	Level-1 (Rs.18000-56900/-) in the Pay Matrix	Consequent upon implementation of the recommendations of the 7 th Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.
5	Whether Selection or Non Selection Post	Non Selection	Not applicable	As per para 3.6 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010 .
6	Age Limit for direct recruits	18-30 Years (5 years relaxable for SC/ST and 3 years for OBC)	18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government) Note-1:The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&KState, Lahaul & Spiti District and Pangi Sub-	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR)dated the 31st March,2015

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			division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	
7.	Educational and other qualifications required for direct recruits	Matric / Higher Secondary / Sr.Secondary (10+2) with Science	Matric / Higher Secondary / Sr.Secondary (10+2) with Science	No Change
8.	Whether Age & EQ prescribed for direct recruits will apply in the case of promotees	N.A.	Not Applicable	As per column 8 of the step guide for processing of proposal for framing/amendment of RRs circulated by DoP&T vide their OM No.AB.14017/13/2013-Estt.(RR) dt./13/2013-Estt.(RR) dt.31.03.2015
9.	Period of probation, if any	Two Years	Two Years	No change
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment	Direct Recruitment	No change
11	In case of recruitment by promotion deputation/ absorption grades from which promotion/ deputation/ absorption to be made	N.A.	Not Applicable	No change


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12	If Departmental promotion committee exists, what is its composition	As decided by the council from time to time	Departmental Confirmation Committee (for considering confirmation) 1. DIRECTOR (P), NDMC - CHAIRPERSON 2. MOH, NDMC - MEMBER 3. JOINT DIRECTOR, NDMC - Member	As per para 3.13.1 of DoP&T's OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010 and OM No.AB-140117/21/2011-Estt.(RR) dated 10.05.2013.
13.	Circumstances in which UPSC is to be consulted in making recruitment	-	Not Applicable	As per the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010.



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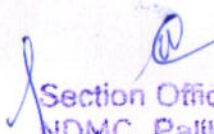
Form to be filled by the Ministry/Department/Organization while proposing amendment to the existing recruitment rules.

1	Name of the Post	Attendant (Blood Bank & Polyclinic)
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference).	


S. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	Name of the post	Attendant (Blood Bank & Polyclinic)	Attendant (Blood Bank & Polyclinic)	No change in the existing provision
2	No. of Post	Two	*2 (2018) * subject to variation dependant on workload	No change
3	Classification	Group "D" post, Non Ministerial	Category 'C' (Non Ministerial)	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 th November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994
4	Level in the Pay Matrix	Rs.2550-55-2660-60-3200/-	Level-1 (Rs.18000-56900/- in the Pay Matrix)	Consequent upon implementation of the recommendations of the 7 th Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.


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5	Whether Selection or Non Selection Post	Non Selection	Not applicable	As per para 3.6 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
6	Age Limit for direct recruits	18-30 Years (Relaxble by 5 years in case of SC/ST and 3 years for OBC)	18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR) dated the 31st March, 2015


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7.	Educational and other qualifications required for direct recruits	1. 8 th Pass from a recognized Institute. 2. Six Months experience in the job	1. 10 th Pass from a recognized Board 2. Six Months experience in the job	As per recommendation of 6 th Pay Commission.
8.	Whether Age & EQ prescribed for direct recruits will apply in the case of promotees	NA	Not Applicable	No change
9.	Period of probation, if any	Two Years	Two Years	No change
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment	Direct Recruitment	No change
11.	In case of recruitment by promotion deputation/ absorption grades from which promotion/ deputation/ absorption to be made	N.A.	Not Applicable	No change


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12	If Departmental promotion committee exists, what is its composition	As decided by the council from time to time	Departmental Confirmation Committee (for considering confirmation) 1. DIRECTOR (P), NDMC - CHAIRPERSON 2. MOH, NDMC - MEMBER 3. JOINT DIRECTOR, NDMC - Member	As per para 3.13.1 of DoP&T's OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010 and OM No.AB-140117/21/2011-Estt.(RR) dated 10.05.2013.
13.	Circumstances in which UPSC is to be consulted in making recruitment	-	Not Applicable	As per the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010.



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Form to be filled by the Ministry/Department/Organization while proposing amendment to the existing recruitment rules.

1	Name of the Post	Aya
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference).	_____

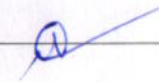
Sr. No.	Name	Provision in the approved/ existing Rules	Revised provisions proposed	Reason for proposing revision
1	Name of the post	Aya	Aya	No change in the existing provision.
2	No. of Post	-	*45 (2018) *subject to variation dependant on workload	Latest sanctioned strength as indicated in the file reflected
3	Classification	Class IV Non Ministerial	Category 'C' (Non Ministerial)	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 th November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994
4	Level in the Pay Matrix	Rs .750-940(under IVth CPC) Rs.2550-3200(Vth CPC)	Level-1 (Rs.18000-56900/- in the Pay Matrix)	Consequent upon implementation of the recommendations of the 7 th Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016
5	Whether Selection or Non- Selection Post	Non Selection	Not applicable	As per para 3.6 of the guidelines on framing/amendment of the RRs


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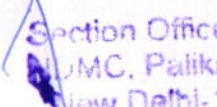
				issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
6	Age Limit for direct recruits	18-30 years (Relaxable by 5 years for SC/ST and 3 years for OBC)	<p>18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government)</p> <p>Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep</p>	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR) dated the 31st March, 2015


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7.	Educational and other qualifications required for direct recruits	Should be 8 th Class from recognised institution. Should have at least 6 months in the job	1. 10 th Pass from a recognized Board 2. Six Months experience in the job	Minimum qualifications raised to 10 th passed keeping in view the post is not classified as Category 'C'
8.	Whether Age & EQ prescribed for direct recruits will apply in the case of promotees	NA	Not applicable	No change
9.	Period of probation, if any	One year	Two year	As per para 3.10.2 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/absorption and percentage of the vacancies to be filled by various methods	N.A..	Not applicable	No change
11.	In case of recruitment by promotion /deputation/absorption, grades from which promotion/deputation/absorption to be made	N.A.	Not applicable	No change


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12.	If Departmental promotion committee exists, what is its composition	No Promotion post	Departmental Confirmation Committee (for considering confirmation) 1. DIRECTOR (P), NDMC - CHAIRPERSON 2. MOH, NDMC - MEMBER 3. JOINT DIRECTOR, NDMC - Member	As per DoP&T's OM No.AB-140117/21/2011-Estt.(RR) dated 10.05.2013
13.	Circumstances in which Union Public Commission is to be consulted in making recruitment	-	Not Applicable	As per the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010.


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