

**NEW DELHI MUNICIPAL COUNCIL
Office of the Advisor (RR)
PALIKA KENDRA : SANSAD MARG
NEW DELHI 110001**

New Delhi, the 3rd April, 2017

Subject: Proposal for amendment of Recruitment Rules for various categories of the posts in the Ministerial cadre.

It is proposed to amend the Recruitment Rules for various categories of the posts in the Ministerial cadre. Proposal for amendment of RRs has been formulated in accordance with the latest instructions on framing and amendment of RRs issued by DoP&T from time to time.

2. The drafts of the proposed amended RRs are uploaded on the web-site of NDMC in terms of DoP&T's OM No AB-14017/61/2008-Estt.(RR) dated 13.10.2015 for comments, if any; from the stakeholders before taking up the proposal with the UPSC and other agencies for finalizing the Recruitment Rules.

3. The comments may be furnished urgently so as to reach Shri R.K.Malhotra, Advisor (RR), NDMC, Room No.,.1620, Palika Kendra, New Delhi or at e-mail ID: advisor.rr@ndmc.mail.gov.in within 30 days.

(R.K.Malhotra)
Advisor (RR)

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Directors in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Directors of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DIRECTORS

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Director (Personnel)– 1 post Director (Estate) – 1 post Director (Enforcement) – 1 post Director (Tax) – 1 post Director (Inquiry) – 1 post Director (Commercial) – 1 post Director(Education) – 1 post Director (GA) – 1 post Director (Welfare) – 1 post Director (Vigilance) – 1 post	10 (2017) Subject to variation dependent on workload	Category 'A'	1. Level 12 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600). 2. Level 13 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 4 Rs.37400-67000 Grade Pay Rs.8700) (For officers with 5 years service at level 12 in the pay matrix ((Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Nil	33.33% vacancies by promotion failing which by deputation 66.67% vacancies by deputation

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion : Joint Director at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600). with five years' regular service in the grade and possessing degree from a recognized university or equivalent.</p> <p>Note-: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p>	<p><u>Group 'A' DPC (for considering promotion)</u> 1. Chairman/Member, UPSC - Chairman 2. Secretary, NDMC – Member 3. F.A., NDMC – Member</p>	<p>Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

<p><u>Deputation :</u> Officers of the Central/State Govts./Union Territories :- (a) (i) Holding analogous posts on regular basis; or (ii) With five years' regular service at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600). or equivalent; and (b) Possessing the following educational qualifications and experience: (i) Degree from a recognized university or equivalent. (ii) 10 years experience in administration/ establishment/accounts matters.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>		
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DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Joint Director in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Joint Director of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF JOINT DIRECTOR

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
JOINT DIRECTOR	25 (2017)* *subject of variation dependent on work load	Category 'A'	Level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Nil	66.67% vacancies by promotion failing which by deputation 33.33% vacancies by deputation

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p><u>Promotion</u></p> <p>Dy. Director at level- 9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400) with five years regular service in the grade and possessing Degree from a recognized University/Institute or equivalent.</p> <p>Note : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p>	<p><u>Group 'A' DPC for (considering promotion) :</u></p> <ol style="list-style-type: none"> 1. Chairman/Member, UPSC – Chairman 2. Secretary, NDMC – Member 3. F.A., NDMC – Member 4. Director (Vig.), NDMC – Member 5. Director (P), NDMC - Member 	<p>Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

Deputation

Officers under the Central/State Govts./UTs
:

(a) (i) Holding analogous posts on regular basis

OR

(ii) With five years regular service in post at Level-9 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400) in the pay matrix as per CCS(RP) Rules, 2016);or

(iii) With six years regular service in posts at Level-8 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800) in the pay matrix as per CCS(RP) Rules, 2016); and

(b) Possessing the following educational qualifications and experience:

(i) Degree from a recognized university or equivalent.

(ii) Five years experience in Administration/ Establishment /Accounts matters.

The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex cadre post held

<p>immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of the receipt of the applications).</p>		
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DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Deputy Director in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Deputy Director of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
DEPUTY DIRECTOR	40 [2017]* *Subject to variation dependent on workload	Category 'B'	Level-9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400)	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	N.A.	90% vacancies by promotion failing which by deputation 10% vacancies by deputation.

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion Section Officer at Level-7 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800) in the pay matrix as per CCS(RP) Rules, 2016 with two years' regular service in the grade and possessing degree from a recognized university or equivalent.</p> <p>Note:- Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p><u>Deputation</u></p>	<p><u>Category 'B' DPC (for considering promotion)</u></p> <p>Secretary, NDMC - Chairman Director (P), NDMC - Member Director (Fin.), NDMC – Member</p>	<p>Consultation with UPSC necessary for amendment/relaxation of any provision of these rules..</p>

<p>Officers under the Central/State Govts./UTs :</p> <p>(a) (i) Holding analogous posts on regular basis OR (ii) With two years regular service in post at Level-8 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800) in the pay matrix as per CCS(RP) Rules, 2016);or <i>(iii) With three years regular service in posts at Level-7 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600) in the pay matrix as per CCS(RP) Rules, 2016); and</i></p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized university or equivalent. (ii) Five years experience in Administration/ Establishment /Accounts matters.</p> <p>The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed three years. The</p>		
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maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of the receipt of the applications).		
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NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Assistant Director in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Assistant Director of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSTT. DIRECTOR

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
ASSTT. DIRECTOR	120 [2017]* *Subject to variation dependent on workload	Category 'B'	Level-8 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay4800).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	NA	Nil	Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion</p> <p>(1) 75% vacancies from departmental Head Assistants at level-7 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600) having five years regular service in the grade on the basis of seniority subject to rejection of the unfit.</p> <p>(2)25% of vacancies through Limited Departmental Competitive Examination from amongst Head Assistants, Personal Assistants and Data Entry Operator at Level-7 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600) with three years regular service in the grade and having degree from a recognized university.</p>	<p><u>Group 'B' DPC (for considering promotion)</u> Secretary, NDMC - Chairman Director (P), NDMC - Member Director (Fin.), NDMC - Member Liaison Officer, NDMC – Member Limited Departmental Examination to be conducted by the Delhi Subordinate Service Selection Board/ Staff Selection Commission.</p>	<p>Consultation with UPSC necessary for amendment/relaxation of any provision of these rules.</p>

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Head Assistant in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Head Assistant of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HEAD ASSTT.

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
HEAD ASSTT.	500 [2017]	Category 'B'	Level-7 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600).	Selection	Between 18-30 years Relaxable for Government servant upto 5 years in accordance with the instructions/orders issued by the Central Government) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from

					candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep
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Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
Bachelor's degree from a recognized university/institute or equivalent and having working knowledge of MS Word and Axel.	No	Two years for direct recruits	80 % vacancies by Direct Recruitment and 20% vacancies by promotion

<p>In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made</p>	<p>If DPC exists, what is its composition</p>	<p>Circumstances in which UPSC is to be consulted in making recruitment</p>
<p>11</p>	<p>12</p>	<p>13</p>
<p>Promotion Senior Assistant at level-4 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.5200-20200 Grade Pay 2400) having ten years regular service in the grade on the basis of seniority subject to rejection of the unfit.</p> <p>Note:- Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p>	<p><u>Category 'B' Departmental Confirmation Committee (for considering confirmation)</u></p> <ol style="list-style-type: none"> 1. Secretary, NDMC - Chairperson 2. Director (Pers.), NDMC – Member 3. Dy. Financial Advisor, NDMC – Member 4. Liaison Officer, NDMC – Member 	<p>Consultation with UPSC necessary for amendment/relaxation of any provision of these rules.</p>

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Senior Assistant in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Senior Assistant of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HEAD ASSTT.

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
SENIOR ASSTT.	40 [2017]	Category 'C'	Level-4 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 1 Rs.5200-20200 Grade Pay 2400).	Non-Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Nil	Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion Junior Assistant at level 2 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.5200-20200 Grade Pay 1900) having eight years regular service in the grade on the basis of seniority subject to rejection of the unfit.</p> <p>Note:- Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p>	<p><u>Category 'C' DPC (for considering promotion)</u></p> <ol style="list-style-type: none"> 1. Secretary, NDMC - Chairperson 2. Director (Pers.), NDMC – Member 3. Dy. Financial Advisor, NDMC – Member 4. Liaison Officer, NDMC – Member 	<p>Consultation with UPSC not necessary.</p>

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Junior Assistant in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Junior Assistant of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HEAD ASSTT.

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
JUNIOR ASSTT.	111 [2017]	Category 'C'	Level-2 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.5200-20200+Grade Pay 1900).	Non-Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	NA	Two years	Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion From amongst Category 'D' employees having minimum qualification of Senior Secondary from a recognized Board/University and at least five years service. They will have to qualify typing test as per standards prescribed for direct recruitment.</p>	<p><u>Category 'C' DPC (for considering promotion)</u></p> <ol style="list-style-type: none"> 1. Secretary, NDMC - Chairperson 2. Director (Pers.), NDMC – Member 3. Dy. Financial Advisor, NDMC – Member 4. Liaison Officer, NDMC – Member 	<p>Consultation with UPSC not necessary.</p>

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Private Secretary in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Private Secretary of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PRIVATE SECRETARY

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
PRIVATE SECRETARY	11 [2017]* *Subject to variation dependent on workload	Group 'B'	Level-8 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	NA	NA	Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
Personal Assistant working at level-7 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600) of the pay matrix having two years regular service in the grade.	<u>Group 'B' DPC (for considering promotion)</u> Secretary, NDMC - Chairman Director (P), NDMC - Member Director (Fin.), NDMC - Member Liaison Officer, NDMC - Member	Consultation with UPSC necessary for amendment/relaxation of any provision of these rules.

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No. dated as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Personal Assistant in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Personal Assistant of New Delhi Municipal Council of New Delhi 2017.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. Savings : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PRIVATE SECRETARY

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
PERSONAL ASSISTANT	50 [2016]* *Subject to variation dependent on workload	Group 'B'	Level-7 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	NA	NA	Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
Stenographer working at level 4 of the pay matrix (Pre revised pay band 2 Rs. 5200-20200 Grade Pay 2400) having ten years regular service in the grade.	<u>Group 'B' DPC (for considering promotion)</u> Secretary, NDMC - Chairman Director (P), NDMC - Member Director (Fin.), NDMC - Member Liaison Officer, NDMC - Member	Consultation with UPSC necessary for amendment/relaxation of any provision of these rules.
