

ANNEXURE-3

**Form to be filled by the Ministry/Department while forwarding proposal to UPSC
proposing amendment to existing recruitment rules**

1.	Name of Post	Director
2.	Name of the Ministry/Department	New Delhi Municipal Council, Palika Kendra, SansaMd arg, New Delhi
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	3/24N(1)/97-RR
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	4 th September, 2002

S.No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	Name of the Post	Director (Personnel) – 1 post Director (Estate) – 1 post Director (Enforcement) – 1 post Director (Tax) – 1 post Director (Inquiry) – 1 post Director (Commercial) – 1 post Director (Education) – 1	Director (Personnel) – 1 post Director (Estate) – 1 post Director (Enforcement) – 1 post Director (Tax) – 1 post Director (Inquiry) – 1 post Director (Commercial) – 1 post Director (Education) – 1 post Director (GA) – 1 post Director (Welfare) – 1 post Director (Vigilance) – 1 post	DECIDED TO INCLUDE THE FOLLOWING POSTS ALSO IN THE COMMON CADRE OF DIRECTORS: Director (GA) Director (Welfare) – 1 post Director (Vigilance) – 1 post

		post		
2.	No. of posts	07 (1999) Subject to variation dependent on workload	10 (2016) Subject to variation dependent on workload ✓	Due to inclusion of three more posts of Directors in the common cadre of Directors.
3.	Classification	GCS Group 'A' Gazetted	Group 'A' post	Classification in terms of DoP&T's S.O. No.11012/7/2008-Estt.(A) dated the 9 th April, 2009.
4.	Scale of Pay	12000-375-16500	<p>1. Level 12 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600).</p> <p>2. Level 13 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 4 Rs.37400-67000 Grade Pay Rs.8700)</p> <p>(For officers with 5 years service at level 12 in pay matrix ((Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600)).</p>	Levels inserted as per pay matrix in CCS(RP) Rules, 2016. Decided by the Council vide Resolution No.02(H-06) dated 17.02.2010 & Resolution No.3(H-05) dated 26.02.2014 that officers with 5 years service in the Grade Pay of Rs.7600/- (level-12 of pay matrix) or drawing Grade Pay of Rs.7,600/- (Level-12 of pay matrix) in their parent cadre} WILL BE PLACED IN THE SCALE OF PAY OF Rs.37,400-67,000/- Grade Pay of Rs.8,700/- (level-13 of pay matrix)
5.	Whether selection by merit or selection-cum-seniority or non selection post.	Selection by merit	Selection	As per para 3.6 of the guidelines on framing/amendment/relaxation of Recruitment Rules circulated by the DoPT vide their OM No.AB-1401/48/2010-Estt.(RR) dated 31.12.2010 and Column 5 of the step guide for processing of proposal for framing/amendment of RRs circulated by DoP&T vide their OM No.AB.14017/13/2013-Estt.(RR) dated 31.03.2015.
6.	Age limit for direct recruitment	N.A.	N.A.	No change in the existing provision.
7.	Whether benefit of added years of service admissible	N.A.	This column has since been deleted in the revised Annexure-III prescribed by UPSC	Format of Annexure-III revised by UPSC.

8.	Educational and other qualifications required for direct recruitment	N.A.	N.A.	No change in the existing provision.
9.	Whether Age & EQ prescribed for direct recruitment will apply in the case of promotes	N.A.	N.A.	No change in the existing provision.
10.	Period of Probation, if any	Nil	Nil	No change in the existing provision.
11.	Method of Recruitment, whether by direct recruitment or by promotion or by deputation/absorption and % of the post to be filled by various methods	33.33% promotion failing which by deputation 66.66% deputation	33.33% vacancies by promotion failing which by deputation 66.66% vacancies by deputation.	As per para 3.1.4.1 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide OM No.AB-1401/48/2010-Estt.(RR) dated the 31.12.2010 and OM No.AB.14017/2/1997-Estt.(RR)/Pt. dated the 19.01.2007.
12.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	<u>Promotion :</u> Dy. Secretary in the scale of pay of Rs.10000-15200 with five years' regular service in the grade and possessing degree from a recognized university or equivalent. Note-1 : The educational qualification of degree from a recognized university or equivalent will not apply to the officers in the feeder grade holding the post of Dy. Secretary on regular basis on the date of notification of these	<u>Promotion :</u> Joint Director at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600). with five years' regular service in the grade and possessing degree from a recognized university or equivalent. Note:- Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.	Levels inserted as per matrix in CCS(RP) Rules, 2016. Further, Note-1 removed as exemption from qualification was one time exception allowed at the time of framing RRs in 2002 and the exemption provision cannot be retained in the RRs being modified after a lapse of 14 years.

recruitment rules.

Note-2 : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.

Deputation :

Officers of the Central/State Govts./Uts :-

- (a) (i) Holding analogous posts on regular basis; or
- (ii) With five years' regular service in post in the scale of Rs.10000-15200 or

Deputation :

Officers of the Central/State Govts./Union Territories :-

- (a) (i) Holding analogous posts on regular basis; or
- (ii) With five years' regular service at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (*Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600*). or equivalent; and
- (b) Possessing the following educational qualifications and experience:
- (i) Degree from a recognized university or equivalent.
- (ii) 10 years experience in administration/ establishment/accounts matters.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).

	<p>equivalent; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Degree from a recognized university or equivalent.</p> <p>(ii) 10 years experience in administration/ establishment/accounts matters.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.</p> <p>Similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not to</p>	
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		exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).		
13.	If a DPC exists what is its composition	<p><u>Group 'A' DPC (considering for promotion)</u></p> <p>1. Chairman/Member, UPSC - Chairman</p> <p>2. Secretary, NDMC – Member</p> <p>3. F.A., NDMC – Member</p>	<p><u>Group 'A' DPC (for considering promotion)</u></p> <p>1. Chairman/Member, UPSC - Chairman</p> <p>2. Secretary, NDMC – Member</p> <p>3. F.A., NDMC – Member</p>	As per guidelines on framing/amendment of RRs circulated by the DoP&T vide their OM No.AB-1401/48/2010-Estt.(RR) dated 31.12.2010
14.	Circumstances in which UPSC to be consulted in making recruitment	Consultation with UPSC necessary.	Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.	As per proviso (c) to Section 40 of the NDMC Act, 1994, consultation with UPSC for appointment to any category A within the meaning of clause () of sub-section (4) of section 34 ibid, is not necessary for appointment of a person appointed in the service of the Central Government or a State Government in a Group A post

Reso. No. 3 (XX)

Dated 27.10.1999

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