

Performa for eFile

	Fields required for e-Office									Fields Required for eFile					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Title	Employee Full Name	Sex	Employee Code*	Designation of employee	Name of Deptt/Division*	Joining Date at Deptt/ Division	Date of Birth	Joining date of service	Employee Status (permanent/ temporary)	Pan No	Marking Abbr./PSOT	Reporting - marking abbr. (parent post)*	Payband of Employee*	Basic Pay of Employee*	Grade Pay of Employee*
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Email ID/Login ID First Name Last Name Designation Department. State Mobile No.

DOR