

N.P.CO-ED.SECONDARY SCHOOL BABU MARKET, SAROJINI NAGAR, NEW DELHI

No.: 104/DEO(C)/Education/2016

Dated: - 29/08/2016

INFORMATION OF THE SCHOOL REQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the school with address with Pin code no. N.P.CO-ED SEC SCHOOL BABU MARKET SAROJINI NAGAR NEW DELHI -23
 - (i) E-mail sn3.p@ndmcmail.gov.in
 - (ii) Ph. No. 24122084
 - (iii) Fax no. -NA-

2. Years of establishment of school 1973

3. Is the school recognised , Yes, DoE & NDMC
if yes By which Authority

4. List of member of school managing Committee with their Address/ tenure and Post held

S.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
1	RAMESH	NIL	P-191 PILLANGI VILLAGE SAROJINI NAGAR N.D	2 YEAR	-
2	BASANTI	NIL	P-123 PILLANJI VILLAGE SAROJINI NAGAR, NEW DELHI	2 YEAR	DRIVER
3	SASHI	NIL	P-84 PILLANJI VILLAGE SAROJINI NAGAR, N.D	2 YEAR	BAL SAHIKA
4	VIJAY KUMAR	NIL	P-169/A PILLANJI VILLAGE SAROJINI NAGAR, NEW DELHI	2 YEAR	-
5	SASHI	NIL	F-33 MOHAMMADPUR	2 YEAR	-
6	SANGEETHA	NIL	P-73 PILLANJI VILLAGE SAROJINI NAGAR, N.D	2 YEAR	MID DAY MEAL DISTRIBUTOR
7	NEELAM	NIL	P-208 PILLANJI VILLAGE SAROJINI NAGAR, N.D	2 YEAR	-
8	THAKUR SINGH BISHT	NIL	I-305 SAROJINI NAGAR ,N.D	2 YEAR	-
9	SARITA	NIL	JHUGGI NO-2 SAROJINI NAGAR MARKET, N.D	2 YEAR	-

10	PROMILA	NIL	P-7 PILLANJI VILLAGE SAROJINI NAGAR, N.D	2 YEAR	-
11	SHALINI	NIL	P-157 PILLANJI VILLAGE SAROJINI NAGAR ,ND	2 YEAR	-
12	SARASWATI	NIL	P-167 PILLANJI VILLAGE SAROJINI NAGAR NEW DELHI	2 YEAR	-

5. Area of School Campus

(i) In Acres	0.4942108
(ii) In sq. mtrs.	2000 sq .m
(iii) Built up Area (Sq. mtrs.)	1450 SQ Mtr.
(iv) Area of playground in (Sq. mtrs.)	450 Sq.Mtr
(v) Other facility	_____
(vi) Swimming pool	N/A
(vii) Indoor game	60 sq. mtr
(viii) Dance rooms	N/A
(ix) Gymnasium	N/A
(x) Music Room	30.1 sq. Mtr
(xi) Hostels	N/A
(xii) Health and Medical Check up	20 sq mtr.

6. Details of the fee structure

(i) Pre nursery	No fee charged
(ii) Nursery	Free Education from Nry. to VIII
(iii) I to V	No fee charged
(iv) VI to VIII	No fee charged

7. Transport facility

(i) Own Buses	_____NIL_____
(ii) Busses hired on contract basis	_____NIL_____
(iii) Details of transport charge	_____NIL_____

8. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)
Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
			As per the		

T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-	norms adopted for Central Govt Employees	30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
MUSIC	9300-34800	4800/-		30% OF BASIC	N.A
YOGA	9300-34800	5400/-		30% OF BASIC	N.A

9. Mode of payment of salary

- (i) Name of the bank through which salary is drawing ECS (Different Banks for individuals)
- (ii) Through single cheque transfer advice _____ no _____
- (iii) Individual cheque _____ no _____
- (iv) Cash _____ no _____

10. Library facility

- (i) Size of the library in sq. mtrs. 30.1 SQ. MTRS
- (ii) No. of Periodicals NIL
- (iii) No. of Dailies NIL
- (iv) No. of Reference books class- wise NIL
- (v) No. of Magazine NIL
- (vi) Others (TOTAL BOOKS) 3437

11. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: deo-g.education@ndmcmail.gov.in

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: deo-admn.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: director.education@ndmcmail.gov.in

Contact: 41501354 ó 60 Extn. 2714.
 Timings: 3.00 PM to 4.00 PM on working Days.

12. Members of Sexual Harassment committee

ASHA MOHAN, SHUSHMA ARYA

13. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	6	12	18	ENG
Nursery B	7	8	15	ENG
Nursery C	15	05	20	ENG
Total of Nursery	28	25	53	
I A	18	8	26	ENG, MATH
I B	14	10	24	ENG, MATH
II A	19	7	26	ENG, MATH
II B	8	17	25	ENG, MATH
III A	19	17	36	ENG, MATH
IV A	15	13	28	ENG, MATH, COMPUTER
IV B	17	14	31	ENG, MATH, COMPUTER
V A	14	09	23	ENG, MATH, COMPUTER
V B	16	11	27	ENG, MATH, COMPUTER
V C	19	08	27	ENG, MATH, COMPUTER
Total class I to V	159	114	273	
VI A	21	13	34	ENG, MATH, COMPUTER
VI B	22	14	36	ENG, MATH, COMPUTER
VII A	17	12	29	ENG, MATH, COMPUTER
VII B	19	09	27	ENG, MATH, COMPUTER
VII C	20	10	30	ENG, MATH, COMPUTER
VIII A	17	14	31	ENG, MATH, COMPUTER
VIII B	11	21	32	ENG, MATH, COMPUTER
Total of class VI to VIII	126	93	219	
Grand Total of Nur. To VIII	313	232	545	

14. Academic session period

From 01/04/2016 to 31/03/2017

15. Vacation period

From 11/05/2016 to 30/06/2016 (Summer vact.)
 From 7/10/2016 to 10/10/2016 (Autumn break)
 From 26/12/2016 to 15/01/2017 (Winter break)

16. Admission period

Throughout the year for I TO VIII

17. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
MEENA SETH(TGT)	264309	REGULAR	11/23/90	TRAINED	SCIENCE(36)	EXAMINATION
SUNITA RANI(TGT)	253526	REGULAR	20.7.1998	TRAINED	HINDI(36)	KISHORI SCHEME
SUSHMA ARYA(TGT)	271560	REGULAR	15.7.92	TRAINED	SANSKRIT(36)	Members of Sexual Harassment committee
AFSHANA (TGT)	312938	GUEST	15.07.13	TRAINED	ENGLISH (6)	ECO CLUB
Deepak(TGT)	312924	GUEST	15.07.13	TRAINED	MATH(36)	EVALUATION WORK
NEELAM(TGT)	312758	GUEST	7/20/2013	TRAINED	COMPUTER (23)	OFFICAL WORK
KIRAN BALA(TGT)	314414	GUEST	16.01.2015	TRAINED	DRAWING(18) ONLY FOR UPPER PRY.	DECORATION OF BULETIEN BOARD
RIPPU DAMAN KAUR(TGT)	314413	GUEST	16.01.2015	TRAINED	PET(20)	PHYSICAL ACTIVITY
AMREEN(TGT)	314418	GUEST	16.01.2015	TRAINED	H.S C ,SPE. EDUCATOR (18)FOR 3 DAYS ONLY	LOOK AFTER THE SLOW LEARNER
NEERAJ(TGT)	314416	GUEST	16.01.2015	TRAINED	LIBRARY (18)	LIB.
JYOTI MITTAL(JR .MUSIC TR.)	314415	GUEST	16.01.2015	TRAINED	MUSIC(18) ONLY FOR UPPER PRY.AND ONLY FOR 3 DAYS	CULTURAL ACTIVITY
GOPAL KRISHAN(PRT)	223339	REGULAR	01.04.82	TRAINED	YOGA(24)	YOGA AND DISCIPLINE
DINESH SINGH RAWAT(PRT)	272344	REGULAR	09.09.92	TRAINED	MUSIC(12)	
ASHA MOHAN(PRT)	267296	REGULAR	15.07.1991	TRAINED	PRT(36)	MEMBERS OF SEXUAL HARASSMENT COMMITTEE ,PTM,SHC
BIJOY KUMAR	305927	REGULAR	06.03.98	TRAINED	PRT(36)	SCHOOL

BHAGAT(PRT)						PROPERTY
SHOBHA RANI KAUSHIK (PRT)	267931	REGULAR	15.07.91	TRAINED	PRT(36)	GENERAL ATTENDANCE
PARVEEN KUMAR(PRT)	306999	REGULAR	12.11.01	TRAINED	PRT(36)	UNIFORM SUBSIDY
SURYA BHANU(PRT)	305916	REGULAR	04.02.98	TRAINED	PRT(36)	TEXT BOOKS
JYOTI(PRT)	306925	REGULAR	11/12/2001	TRAINED	PRT(36)	ADMISSION OF PRY. AND MIDDLE
SHALLEY SHARMA(PRT)	314257	REGULAR	15.07.14	TRAINED	PRT(36)	HOUSE INCHARGE
SAROJ BALA(PRT)	272576	REGULAR	1.10.92	TRAINED	PRT(36)	-
SURENDRA ROY(PRT)	306003	REGULAR	29.04.98	TRAINED	PRT(36)	U-DISE
MOKHTAR AHMAD(PRT)	305993	REGULAR	30.04.98	TRAINED	PRT(36)	RECORD OF ATTENDANCE REGISTER
SUMAN KHANNA (N.TR)	307764	REGULAR	05.12.02	TRAINED	N.TR(30)	MID DAY MEAL
SHIKHA SETHI(N.TR)	305872	REGULAR	05.12.97	TRAINED	N.TR(30)	ADMISSION OF NRY.
MEEMA BHAYANA (N.TR)	249187	REGULAR	12.08.80	TRAINED	N.TR(30)	DECORATION

*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words

Ans:- This school was established on 16.07.1973 as NDMC Primary School Sarojini Nagar. Later, it was divided into 3 parts and 3 Primary and Nursery Schools were adjusted. All these 3 Schools were again merged and the School was upgraded to a Secondary School in phased manner known as N.P. Co-Ed Secondary School, Babu Market, Sarojini Nagar, and New Delhi. Existing structure of the school is as under:-

- (a) This school has class rooms &, 1 room each for Office, Science Lab, Home Science Lab, Drawing, Yoga, Music, and Computer Lab. All of these are small in size. Assembly area is also very small. Assembling the students for Morning Prayer during rainy days is very difficult.
- (b) Play ground is also very small approx 450 Sq mt, which is insufficient for playing the students.

- (c) Height of boundary wall and main gate of school is very small due to which ensuring of security and safety of students is very difficult.
- (d) Non supply of kachha pani for maintenance of play ground and plants.
- (e) Stairs for First Floors are very narrow.

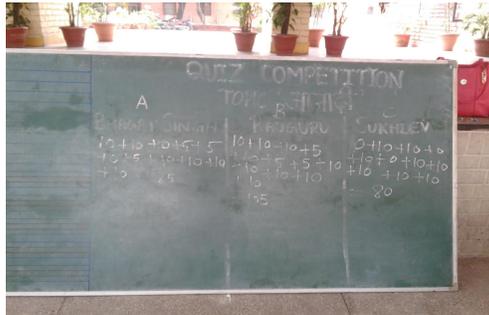
2. Main achievements (Academic, sports, co-curricular etc) of school in session 2015-16 . (Please include Photos also)

Ams:- *GOT 8TH RANK FROM CLASS 4TH AND FIRST RANK FROM 7TH CLASS IN SCIENCE TALENT SEARCH.

*GOT FIRST AND THIRD POSTION IN POEM COMPETITION

3. Main achievements (Academic, Sports, Co-Curricular etc) of school from 1st April 2016 to till date. (Please include Photos also)

Quiz competition, Tree Plantation Drive Eco-Club



4. Information about HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1	SANTOSH RAWAT	H.M	221903	17-05-2014	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1	2.3 km	SAROJINI NAGAR NEW DELHI-23	(011) 26882346, (011) 24671281

6. Information about Rooms

S. No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= Xii-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of Tube Lights	Remarks
1	1	G.F	H.M OFFICE	30.1 sq m	3	2	3	3	
2	1 A	G.F	OFFICE USE	11.7 Sq. m	1	1	1	2	
3	1 B	G. F	STORE ROOM	8.36 Sq. m	1	1	1	1	
4	2	G.F	VACANT	30.1 sq m	3	2	4	5	
5	2A	G.F	NURSERY RECORD ROOM	30.1 sq m	1	1	1	1	
6	3	G.F	NUR C	30.1 sq m	3	2	4	4	
7	4	G.F	NUR A	30.1 sq m	3	1	4	4	
8	5	G.F	ACTIVITY ROOM	30.1 sq m	2	2	3	4	
9	6	G.F	NUR B	30.1 sq m	3	2	4	4	
10	7	G.F	DRAWING ROOM	30.1 sq m	3	2	4	5	
11	8	G.F	VACANT	30.1 sq m	3	2	4	5	
12	9	G.F	LIB.	30.1 SQ M	3	2	5	1	
13	10	G.F	HOME SC.	30.1 sq m	3	2	4	4	
14	11	G.F	SCIENCE	30.1 sq m	3	2	3	5	

15	12	F.F	Special Education Room	30.1 sq m	3	2	4	5	
16	13	F.F	VACANT	30.1 sq m	3	2	4	5	
17	14	F.F	VACANT	30.1 sq m	3	2	4	5	
18	15	F.F	VIII A	30.1 sq m	3	2	4	5	
19	16	F.F	VIIIB	30.1 sq m	3	2	4	5	
20	17	F.F	VII B	30.1 sq m	3	2	4	5	
21	18	F.F	VACANT	30.1 sq m	3	1	4	4	
22	19	F.F	SWING TRAINING CENTRE	30.1 sq m	3	1	4	5	
23	20	F.F	VII A	30.1 sq m	3	2	4	4	
24	20 A	F.F	STAFF ROOM		1	1	1	2	
25	21	F.F	VI B	30.1 sq m	3	2	4	4	
26	22	F.F	VI A	30.1 sq m	3	2	4	4	
27	23	S.F	VACANT	24.7 sq. m	2	1	NIL	3	
28	23A	S.F	STORE ROOM	14.3 Sq. m	1	1	NIL	NIL	
29	24	G.F	YOGA	30.1 sq m	3	2	4	5	
30	24 A	G.F	STAFF ROOM	11.7 sq. m	1	1	1	2	
31	24 B	G.F	STORE ROOM	8.36sq. m	1	1	1	1	
32	25	G.F	COMPUTER	30.1 sq m	3	2	4	4	
33	26	G.F	II B	30.1 sq m	3	2	4	5	
34	27	G.F	II A	30.1 sq m	3	2	4	5	
35	28	G.F	I B	30.1 sq m	3	2	4	5	
36	29	G.F	I A	30.1 sq m	3	2	4	5	
37	30	G.F	Music Room	30.1 sq m	3	2	4	5	
38	31	F.F	V C	30.1 sq m	3	2	4	4	
39	32	F.F	VACANT	30.1 sq m	3	2	4	4	

40	33	F.F	III A	30.1 sq m	3	2	4	4	
41	34	F.F	IV B	30.1 sq m	3	2	4	4	
42	35	F.F	IV A	30.1 sq m	3	2	4	4	
43	36	F.F	V A	30.1 sq m	3	2	4	4	
44	37	F.F	V B	30.1 sq m	3	2	4	4	
45	38	S.F	Medical Room	24.7 SQ M	2	1	NIL	3	
46	38 A	S.F	STORE ROOM	14.3 sq. m	1	1	NIL	NIL	

= If room is Utilized for class then please mention the medium of the class for example Class XII A , English Medium, V B A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) YES NO
- Whether the school has Ramp for Physically Challenged . (Yes/No) YES NO

7. Information about Toilet Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. C's	No. of Urinals
5(STAFF)	G.F ,F.F	MALE/FEMALE	STAFF	6	4
5(STUDENTS)	G.F, F.F	MALE/FEMALE	STUDENTS	7	16

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
7	7	3	NIL

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
1	ECO CLUB	12 STUDENTS AS A MEMBER	AFSHANA	LOOK AFTER THE SCHOOL CLEANLINESS AND SCHOOL GARDENNING

2	3 HOUSES(PRAGATI, PRERNA,PRATIGYA)	5 TEACHERS IN EACH HOUSE AS A MEMBER	SHELLY SHARMA, JYOTI,SHUSHMA ARYA	ARRANGEMET OF ORGANIZED THE FUNCTION IN SCHOOL TIME TO TIME, PERFORMED ASSEMBLY DUTY,

10. Important contact numbers

S. No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	9910024358
3.	DEO (A)	2016	9868911178
4.	DEO (G)	2019	9868846956
5.	AEO (Mid Day Meal Scheme)	3113	9899191440
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	-
8.	SO (Edn.)	2401	-

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	AMIR KHAN	9891157801
2.	A.E. (Civil)	JAGMOHAN	9650468548
3.	E.E. (Civil)	-	-
4.	J. E (Electrical)	PANDEY	9810988215
5.	A.E. (Electrical)	-	-
6.	E.E. (Electrical)	-	-
7.	Section Officer (Horticulture)		
8.	Any Other		

SD/-

HOS

(SANTOSH RAWAT)