

**NODAL CELL**  
**FINANCE DEPARTMENT**

**Sub : Expenditure sanction in r/o Annual repair and Maintenance of (AR-MO) Works based on norms approved by the Council.**

The Council vide Item No. 12 in meeting held on 25.05.2022 accorded approval to the Agendum placed by Nodal Cell in r/o subject matter.

2. The Council has Resolved :

- i. " Divisions/ Departments having allocated budget under AR & MO heads will be authorized to incur expenditure in cases where the norms have already been approved by the Council. No separate approval to the AR & MO estimates shall be necessary.
- ii. HOD / Divisional Officer shall be responsible for ensuring expenditure strictly in r/o 'AR-MO works based on Council approved norms'.
- iii. HOD/Divisional Officer in consultation with Associate Finance to also ensure that expenditure beyond allocated budget in r/o respective financial year, is not incurred for execution of aforementioned AR-MO works.
- iv. HOD/Divisional Officer to ensure that no works of capital nature are undertaken.
- v. Execution of 'AR-MO works based on Council approved norms' only and no diversion of funds shall be permissible".

3. Accordingly departments are now authorized to incur such expenditure from the beginning of ensuing financial year.

4. Considering that the departments have been authorized to incur expenditure equivalent to allocated budget under AR & MO heads, appropriateness of allocation proposed under AR-MO head shall be examined by Budget Department. Detailed checklist will be issued by Budget Department in this regard.

5 . The proposal/request for allocation under AR-MO head in the budget shall be supported by the following certificate :

"The amount in r/o expenditure to be incurred under AR&MO head for FY \_\_\_\_ has been worked out on the basis of norms approved by the Council. and has approval of Chief Engineer in consultation with A.O./Sr. A.O. concerned".

6. This certificate will be issued and signed by both, the Chief Engineer and the SAO/AO concerned and in no case any certification below the prescribed authorities shall be accepted.

**(This issues with the approval of Financial Advisor)**

**Jt. Financial Advisor-II**

Copy to :

1. C.E.(Civil)-I
2. C.E. (Civil)-II
3. C.E.(Electrical)-I
4. C.E.(Electrical)-II

5. Director-Finance-for information
6. P.S. to F.A. – for information of FA
7. P.S. to Secretary – for information of Secretary
8. P.S. to Chairperson – for information of Chairperson