

**NEW DELHI MUNICIPAL COUNCIL**  
**PALIKA KENDRA : NEW DELHI.**

**COUNCIL'S MEETING NO. 09/2011-12 DATED 31.10.2011 AT 12-30 P.M.**

**Arrangement of business**

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>PAGE</b>	<b>ANNEXURE</b>
01 (C-18)	Confirmation and signing of the minutes of the Council's Meeting No. 07/2011-12 held on 13.09.2011.	2	3 – 44
02 (C-19)	Confirmation and signing of the minutes of the Council's Meeting No. 08/2011-12 held on 07.10.2011.	45	46 – 49
03 (D-02)	Re-appropriation of Funds in Budget Estimates 2011-12.	50 – 51	52 – 57
04 (U-02)	Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C'.	58 – 61	62 – 80
05 (U-03)	Security and Traffic Services / Arrangements at NDMC Premises under Group Contract 'F'.	81 – 84	85 – 103
06 (U-04)	Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'E'.	104 – 107	108 – 126
07 (U-05)	Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D'.	127 – 130	131 – 149
08 (H-02)	Waive of recovery amounting to Rs.49,732/- (Rs. Forty Nine Thousand Seven Hundred and Thirty Two Only) from Sh. Ganpat Singh, Gunman.	150 – 152	-
09 (H-03)	Grant of RMR Status to verified TMR Workers in pursuance of Council Resolution No. 14(H-04) dated 23.2.2011.	153 – 157	-
10 (M-05)	Developing a Continuous Professional Development (CPD) module and Training of English Teachers of NDMC schools through British Council.	158 – 161	162 – 182
11 (C-20)	Contracts/Schemes involving an expenditure of Rs.1 Lac but not exceeding Rs.100 lacs.	183	184 – 191
12 (C-21)	Action Taken Report on the status of ongoing schemes/works approved by the Council.	192	193 - 259
13 (A-16)	Imp./Upgradation of Shivaji Stadium SH.: Const. of hockey stadium warm-up pitch	260 – 261	

**ITEM NO. 01 (C-18)**

Confirmation and signing of the minutes of the Council's Meeting No. 07/2011-12 held on 13.09.2011 (**See pages 3-44**).

**COUNCIL'S DECISION**

Minutes confirmed.

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI**

**MINUTES OF THE COUNCIL'S MEETING NO. 07/2011-12 HELD ON 13.09.2011 AT  
3-00 P.M. IN THE COUNCIL ROOM, PALIKA KENDRA, NEW DELHI.**

<b>MEETING NO.</b>	<b>:</b>	<b>07/2011-12</b>
<b>DATE</b>	<b>:</b>	<b>13.09.2011</b>
<b>TIME</b>	<b>:</b>	<b>3-00 P.M.</b>
<b>PLACE</b>	<b>:</b>	<b>PALIKA KENDRA, NEW DELHI.</b>

**PRESENT :**

- |           |                         |          |                    |
|-----------|-------------------------|----------|--------------------|
| <b>1.</b> | <b>Ms. Archna Arora</b> | <b>-</b> | <b>Chairperson</b> |
| 2.        | Sh. Karan Singh Tanwar  | -        | Member             |
| 3.        | Sh. Ashok Ahuja         | -        | Member             |
| 4.        | Sh. Dharmendra          | -        | Member             |
| 5.        | Smt. Rita Kumar         | -        | Member             |
| 6.        | Sh. Santosh D. Vaidya   | -        | Secretary          |

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>DECISION</b>
01 (C-15)	Confirmation and signing of the minutes of the Council's Meeting No. 06/2011-12 held on 24.08.2011.	Minutes confirmed.
02 (A-14)	Construction of Porta Cabin and providing & fixing Gym Equipments in NDMC Colonies.	Resolved by the Council to accord administrative approval and expenditure sanction to the preliminary estimate amounting to Rs.2,05,35,100/- for construction of Porta Cabin and providing and fixing of Gym equipments in eligible NDMC colonies, as per details in para 4 of the agenda.  It was also resolved that further action may be taken by the Department in anticipation of confirmation of the minutes by the Council.
03 (B-11)	Installation of 2 x 990 KVA Unitized Substation at XY Block, Sarojini Nagar.	Resolved by the Council to accord administrative approval and expenditure sanction to the estimate amounting to Rs.1,82,99,000/- for installation of 2X990 KVA Unitized Sub Stations at XY-Block, Sarojini Nagar.

		It was also resolved that further action may be taken by the Department in anticipation of confirmation of the minutes by the Council.
04 (B-12)	Write-off of the loss of Rs 1.75 lacs on account of pilferage of lift component at Yashwant Place, Chanakyapuri.	Resolved by the Council to accord approval of the loss of Rs 1.75 lacs on account of pilferage of lift component at Yashwant Place, Chanakyapuri, New Delhi.  The Council also directed that in future the concerned departments should take appropriate preventive steps and ensure adequate safety and security of the Council's property in order to avoid such happenings.
05 (N-02)	Annual Estimate for the work "Maintenance of Colony Parks for the year 2011-12".	Resolved by the Council to accord administrative approval and expenditure sanction to the estimate amounting to Rs.2.00 Crores for the work of Maintenance of CPWD Colony Parks during 2011-12.  It was also resolved that further action may be taken by the Department in anticipation of confirmation of the minutes by the Council.
06 (W-01)	Policy Guidelines for Private Partnership Projects in New Delhi Municipal Council Area.	Resolved by the Council, by majority, to accord approval of the Policy guidelines for Public Private Partnership in New Delhi Municipal Council.  The Council also directed to include 'heritage structures' in the 'priority sectors' under the policy.
07 (L-02)	Renewal of Licence Agreement with DTTDC for Dilli Haat, INA.	Resolved by the Council to accord approval for the following:  1. The licence fee be fixed at a minimum of Rs. 1 crores per annum (payable at Rs. 25 lacs per quarter) or 60% of receipt from sale of entry tickets whichever is higher.  2. Licence fee for parking lot be fixed at Rs. 10,000/- per month to be increased by 10% per annum.  3. There shall be a clause in licence deed that DTTDC would not reduce the current entry fee without approval from NDMC.  4. The remaining terms and conditions for renewal of licence would be same as provided in the previous licence deed in so far as they do not contradict the conditions stated above.  It was also resolved by the Council that the rate of interest to be charged on delayed

		payment should also be clearly specified in the agreement.
08 (M-04)	Framing of Recruitment Regulations for the post of TGT (Various subject for Urdu medium classes) and Assistant Teacher (Urdu)	Resolved by the Council to accord approval to framing of Recruitment Regulations for the posts of TGT (Various subjects for Urdu medium classes) and the proposed amendment in the Recruitment Regulations for the post of Assistant Teacher (Urdu), annexed with the agenda as Annexure I and Annexure III, respectively.
09 (G-03)	DERC tariff orders for Retail Electricity Supply in NDMC area with effect from 1.9.2011.	Information noted.  Sh. Karan Singh Tanwar, Member, however stated that he shall give a dissent note on the issue.
10 (E-03)	Approval of the Rate Contract for procurement of Allopathic Medicines for the year 2011-12.	Resolved by the Council to accord approval of the following :-  i) Approval of annual rate contract, as proposed in Annexure 'D' of the agenda, for a period of one year from the date of Council's Resolution, for the procurement of allopathic medicines for the year 2011-12.  ii) Placement of supply orders of 1st installment in anticipation of the confirmation of the minutes of the Council.  It was further resolved by the Council that the Vigilance Department would carry out monthly random surprise checks in NDMC dispensaries and hospitals, for verifying availability of medicines.
11 (C-16)	Contracts/Schemes involving an expenditure of Rs.1 Lac but not exceeding Rs.100 lacs.	Information noted.
12 (C-17)	Action Taken Report on the status of ongoing schemes/works approved by the Council.	Information noted.
	<b>OTHER ISSUES</b>	
	Resolution raised by Sh. Karan Singh Tanwar, MLA & Member, NDMC regarding maintenance of Talkatora Indoor Stadium & Footpath in NDMC area.	The Resolution was discussed. The Council directed the department to initiate process of outsourcing the maintenance of the Talkatora Indoor Stadium and other similar establishments like Barat Ghars, Community Centres etc. by following due process.
	Question raised by Sh. Karan Singh Tanwar, MLA & Member, NDMC regarding house tax, electricity & Water Bills, water related tax, and	Interim reply is given and annexed at <b>Annexure – I.</b>

	sweeping related tax.	
	Question raised by Sh. Karan Singh Tanwar, MLA & Member, NDMC regarding Shops, Stalls, Kiosks, Tehbazari, Tharas etc.	Reply of the admitted part of the question, as given in the Council is annexed at <b>Annexure – II.</b>  After discussing the issues raised in the question, the Council directed the departments to ensure wide publicity to the tenders for allotment of NDMC units in order to have maximum competition.

Sd/-

**(SANTOSH D. VAIDYA)**  
**SECRETARY**

Sd/-

**(ARCHNA ARORA)**  
**CHAIRPERSON**



Annexure till 44 page

















































































**Annexure End**

**ITEM NO. 02 (C – 19)**

Confirmation and signing of the minutes of the Council's Special Meeting No. 08/2011-12 held on 07.10.2011 **(See pages 46 – 49)**.

**COUNCIL'S DECISION**

Minutes confirmed.

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI**

**MINUTES OF THE COUNCIL'S SPECIAL MEETING NO. 08/2011-12 HELD ON  
07.10.2011 AT 3-00 P.M. IN THE COUNCIL ROOM, PALIKA KENDRA, NEW DELHI.**

<b>MEETING NO.</b>	<b>:</b>	<b>08/2011-12</b>
<b>DATE</b>	<b>:</b>	<b>07.10.2011</b>
<b>TIME</b>	<b>:</b>	<b>3-00 P.M.</b>
<b>PLACE</b>	<b>:</b>	<b>PALIKA KENDRA, NEW DELHI.</b>

**PRESENT :**

- |    |                         |   |                    |
|----|-------------------------|---|--------------------|
| 1. | <b>Ms. Archna Arora</b> | - | <b>Chairperson</b> |
| 2. | Smt. Tajdar Babar       | - | Vice Chairperson   |
| 3. | Sh. Karan Singh Tanwar  | - | Member             |
| 4. | Sh. Ashok Ahuja         | - | Member             |
| 5. | Sh. M. Gopal Reddy      | - | Member             |
| 6. | Sh. Dharmendra          | - | Member             |
| 7. | Smt. Rita Kumar         | - | Member             |
| 8. | Sh. Santosh D. Vaidya   | - | Secretary          |

<b>ITEM NO.</b>	<b>SUBJECT</b>	<b>DECISION</b>
01 (A-15)	Requirement of land on permanent & temporary basis for construction of Janpath and Mandi House Metro Station on Central Secretariat to Lal Quila Corridor, Phase-III MRTs Project of Delhi.	Resolved by the Council to accord approval to the following :- (a) To issue 'No Objection' to handover the L&DO land on the Right of Way on Road on permanent/temporary basis and to hand over the NDMC land (Chanderlok Building) on temporary basis against charges to be paid by DMRC. The Council's approval is subject to the following :-  (i) The approval is subject to grant of prior permission and 'no objection' by the L&DO for the above; (ii) DMRC shall not use the permanent buildings / exterior walls / walkways / platforms for any other commercial activities, including advertisements, hawkers, vending, kiosks, etc. except with prior approval of NDMC. (iii) DMRC will obtain all other required permissions from other land owning agencies like MTNL, State Trading Corporation (Jawahar Vyapar Bhawan), Western Court, Eastern Court, Bahawalpur House, plot no.1, Sikandara

		<p>Road, Postal &amp; Telegraph, Chelmsford Club, National School of Drama, Lalit Kala Academy and Nepal Embassy etc.;</p> <p>(iv) DMRC will restore the temporary land to the original status at the time of handing over, at their own cost after completion of the work and will return it to the NDMC free from encumbrances.</p> <p>(b) It was also resolved by the Council that necessary permission for regulation and prohibition on the Janpath Road be accorded and traffic diversion be regulated as per the permission of Delhi Traffic Police after issuing requisite public notice.</p> <p>(c) It was also resolved by the Council that further action may be taken by the department in anticipation of confirmation of the minutes by the Council.</p>
02 (L-03)	Extension of Collaboration Agreement between NDMC & M/s IHC in respect of Hotel Taj Man Singh beyond 10.10.2011.	<p>The Council expressed its' displeasure regarding delay in processing the case. Considering the urgency of the matter, the council resolved, by majority, as follows:</p> <p>(i) to accord sanction for extension of existing collaboration project and lease deed for one year upto 10.10.2012, subject to the condition that the Indian Hotel Corporation (IHC) shall agree to pay license fee as per mutually agreed terms and conditions retrospectively w.e.f. 11.10.2011.</p> <p>(ii) to accord sanction for further review and actions in accordance with the decision of Ministry of Urban Development, the legal advice, the Committee's recommendations &amp; Consultant's reports.</p> <p>The Council also directed that the Deptt. should workout the timelines for completing the above exercise and the Council be informed of the progress.</p> <p>It was also resolved by the Council that further action may be taken by the department in anticipation of confirmation of the minutes by the Council.</p>
03 (B-13)	Inspection of 66 KV GIS Holec Make Switchgear boards by the Service Engineers of M/s Siemens, Netherlands and Supply of spares for 66 KV ESS Vidyut Bhawan and 66 KV ESS, School Lane.	<p>Resolved by the Council, by majority, to accord approval to the following :-</p> <ul style="list-style-type: none"> <li>Award the work to M/S SIEMENS Ltd. for Inspection of 2 nos. 66 KV GIS Holec Make Boards at ESS Vidyut Bhawan and ESS School Lane, by the Service Engineers of M/S SIEMENS, Netherlands at their quoted amount of Rs. 94,50,000/- plus service tax</li> </ul>

		<p>@ 10.3% amounting to Rs. 1,04,23,350/-.</p> <ul style="list-style-type: none"><li>• Award the Supply Order for getting the supply of spares for the said 66 KV GIS boards at ESS Vidyut Bhawan &amp; School Lane, New Delhi at their quoted amount of Rs. 30,35,000/- plus duties &amp; taxes amounting to Rs. 34,14,557/- plus Transport (Freight &amp; Packaging) @ Rs. 2,00,000/-.( Making a total amount for Supply Part as Rs. 36,14,557/-)</li><li>• Authorise Chief Engineer (E) for approval of overtime charges @ Rs. 19,110/- per hrs. and charges for working on 7<sup>th</sup> day &amp; public holidays @ Rs. 36,750/- per hrs. if any, as per actual, on the terms and conditions of the original offer and the negotiated terms &amp; conditions.</li><li>• Make interest free advance payment of 50% of the inspection charges along-with the work order, against ABG of equivalent amount till the mobilization of engineer and balance 50 % payment along-with prevalent taxes for the inspection part within 15 days of submission of final inspection report.</li><li>• Make interest free advance payment of 20% of the cost of spare parts along with purchase order, against ABG of equivalent amount and balance 80 % payment along-with prevalent duties and taxes for the supply of spare parts on COD basis.</li><li>• Get the cheque / DD equivalent to the balance 80 % payment, including duties &amp; taxes, of the cost of spare parts, prepared against the intimation of the firm about readiness of the material so that material can be dispatched by the firm, on COD basis, on receipt of the proof of readiness of payment.</li><li>• Place Work Order and Supply Order, as per the terms and conditions of the original offer including the negotiated terms &amp; conditions, on the firm namely M/S SIEMENS Ltd. at the total amount for work as well as supply amounting to Rs. 1,40,37,907/- (including Taxes, Duties &amp; Transportation etc.) plus Overtime</li></ul>
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		<p>Charges extra as detailed above.</p> <p>The above approval is subject to the following conditions:-</p> <ul style="list-style-type: none"><li>i) The department shall put on record a certificate to the effect that M/s. Siemens Ltd. are the only authorized agency to take up the required work and to undertake maintenance of this item.</li><li>ii) A certificate to be given by the Deptt. to the effect that the rates on which the work is awarded to M/s Siemens Ltd. are reasonable and justified.</li></ul> <p>It was also resolved by the Council that further action may be taken by the department in anticipation of confirmation of the minutes by the Council.</p>
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**Sd/-**

**(SANTOSH D. VAIDYA)  
SECRETARY**

**Sd/-**

**(ARCHNA ARORA)  
CHAIRPERSON**

**ITEM NO. 03 (D-02)**

**1. Name of the Subject/Project**

Re-appropriation of Funds in Budget Estimates 2011-12.

**2. Name of the Department/Departments concerned**

Finance (Budget) Department

**3. Brief history of the Subject/Project**

Regulation 8 of the NDMC (Budget Estimates) Regulations, 2010, prescribes for re-appropriation of budget allocation as under:

“If at any time during the year, it becomes necessary to increase or reduce Budget Estimates of the current year under one function to another function or from one major head to another major head within the same function, or from one minor head to another minor head within the same major head, and the expenditure for the same cannot wait adoption of Revised Estimates by the Council on the recommendations of the Financial Advisor, the Chairperson, in anticipation of the approval of the Council, may authorize such alteration and place before the Council within one month from the end of the quarter, a report of such alteration and give effect to any order that may be passed by the Council in relation thereto.....”

**4. Detailed proposal on the Subject/Project**

In pursuance of directions as contained in Regulation 8 of the NDMC (Budget Estimates ) Regulations, 2010, a report of the re-appropriations in Budget Estimates 2011-12 authorized during 2<sup>nd</sup> Quarter of 2011-12 (01.07.2011 to 30.09.2011) as per the details enclosed as **Annexure-I (See pages 52-57)** is placed before the Council for information and approval.

**5. Financial implication of the proposed Project/Subject**

No financial implication is involved.

**6. Implementation schedule with timelines for each stage including internal processing.**

Not applicable

**7. Comments of the Finance Department on the subject with diary no. & date.**

Not applicable

**8. Comments of the department on comments of Finance Department.**

Not applicable

**9. Legal implication of the subject/project.**

Not applicable

**10. Details of previous Council Resolution, existing law of Parliament and Assembly on the subject.**

Reso. No.03 (D-01) dated 24.08.2011.

**11. Comments of the Law Department on the Subject/Project.**

Not applicable

**12. Comments of the Department on the comments of Law Department**

Not applicable

**13. Certification by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

Not applicable

**14. Recommendation**

Re-appropriations in Budget Estimates 2011-12 authorized during 2<sup>nd</sup> Quarter of 2011-12 (01.07.2011 to 30.09.2011) as detailed in **Annexure-I (See pages 52-57)** be approved by the Council in terms of Regulation 8 of the NDMC (Budget Estimates) Regulations, 2010.

**15. Draft Resolution**

Resolved that the Re-appropriations in Budget Estimates 2011-12 authorized during 2<sup>nd</sup> Quarter of 2011-12 (01.07.2011 to 30.09.2011) as detailed in **Annexure-I (See pages 52-57)** are approved in terms of Regulation 8 of the NDMC (Budget Estimates) Regulations, 2010.

**COUNCIL'S DECISION**

Resolved by the Council to approve the Re-appropriations in Budget Estimates 2011-12, during 2<sup>nd</sup> Quarter of 2011-12 (01.07.2011 to 30.09.2011) as detailed in Annexure-I of the agenda, in terms of Regulation 8 of the NDMC (Budget Estimates) Regulations, 2010.

It was further directed by the Council that in future, reason for re-appropriation given by the respective department shall also be indicated in the agenda.

**ANNEXURE-I**

**Re-appropriation of funds in Budget Estimates 2011-12 during 2<sup>nd</sup> Quarter (01.07.2011 To 30.09.2011) (RAO No. 2 to RAO No. 14)**

Statement-IX— **Detailed Statement of Expenditure**

(` In Thousands)

CoA	Field Code	Particulars	B.E. 2011-12	B.E. 2011-12 after Re-appro.	Sanction order No. & Date	Remarks
52.220.52.00	116	Professional and other fees	1000	900	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
52.210.20.06	116	Daily Allowance	Nil	100	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
02.250.20.02	324	Punjabi Programme	Nil	100	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
02.250.20.03	324	Urdu Programme	Nil	100	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
02.210.10.00	324	Salary, Wages & Bonus	100	Nil	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
02.220.80.00	324	Other charges – Urdu	100	Nil	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
02.220.52.00	335	Professional & Other Fees	2500	2290	Budget/ 1611/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-07</b>
11.220.61.00	335	Administrative Expenses — Membership & subscription.	Nil	210	Budget/ 1611/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-07</b>
81.210.20.09	210	L.T.C.	2000	500	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.210.20.09	211	L.T.C.	NIL	500	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.210.20.09	205	L.T.C.	NIL	500	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.210.20.09	206	L.T.C.	NIL	500	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.220.30.DH	210	Travelling & Conveyance	250	100	Budget/ 1615/ SA-I /	<b>RAO-08</b>

					Fin(B) Dated 18.08.11	
81.220.30.DH	211	Travelling & Conveyance	NIL	50	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.220.30.DH	205	Travelling & Conveyance	NIL	50	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
81.220.30.DH	206	Travelling & Conveyance	NIL	50	Budget/ 1615/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-08</b>
02.210.20.09	310	LTC	NIL	100	Budget/ 1663/ SA-I / Fin(B) Dated 08.09.11	<b>RAO-11</b>
02.220.30.00	310	Travelling & Conveyance	NIL	400	Budget/ 1663/ SA-I / Fin(B) Dated 08.09.11	<b>RAO-11</b>
53.230.59.00	310	Repair & maintenance (Others)	22000	21500	Budget/ 1663/ SA-I / Fin(B) Dated 08.09.11	<b>RAO-11</b>
<b>TOTAL</b>			<b>27950</b>	<b>27950</b>		

Statement-X— **Details of Capital Expenditure/Capital works in progress**

(` In Thousands)

CoA	Field Code	Scheme No. / Sub Scheme No.	Particulars	B.E. 2011-12	B.E. 2011-12 after Re-appro.	Sanction order No. & Date	Remarks
21.412.40.DH	106	41/2	Street Scaping of Brig. Hoshiar Singh Marg	1000	3000	Budget/ 1521/ SA-I / Fin(B) Dated 01.07.11	<b>RAO-02</b>
21.412.40.DH	106	33/3	Improvement to lanes /bye lanes of CPWD Colonies in R-III Division	160000	158000	Budget/ 1521/ SA-I / Fin(B) Dated 01.07.11	<b>RAO-02</b>
55.412.40.00	213	25	Improvement /Upgradation of Barat Ghars	NIL	8200	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
55.412.40.00	213	34	Construction of Multipurpose Gymnasium at Laxmi Bai Nagar	NIL	2000	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
55.412.40.00	213	35	Improvement to Community Center at Malcha Marg	Nil	500	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
81.412.40.00	213	28	Improvement to Vidhut Bhawan Complex	Nil	20000	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
31.412.40.00	213	20 (New Scheme)	Improvement to Public Health Laboratory, Amrit Bhawan, VInay Marg	Nil	600	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
81.412.40.00	216	24.6	Laying of 33KV 3Cx400 SQ MM XLPE cable emanating from 220 33KV Harish Chandar Mathur Lane to Various 33KV ESSs	39786	8486	Budget/ 1541/ SA-I / Fin(B) Dated 11.07.11	<b>RAO-03</b>
51.412.40.00	115	20.1	Installation of Hand Pumps in Alluvial Soil & in Rocky Strata	Nil	200	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.412.40.00	115	20.2	Development of Tube Wells in NDMC Area	3000	2000	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.412.40.00	115	20.3	Purchase of new Meters and Parts for Water Meter Workshop	2000	3000	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>

51.412.40.00	115	20.7	Installation of Tube Wells for Horticulture Purpose	1000	1600	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.412.40.00	115	20.17	Interconnection of WBS by laying separate/ dedicated lines	10000	4600	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.412.40.00	115	20.18	Construction of RCC UGR and WBS in East Kidwai Nagar	5000	9000	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.412.40.00	115	20.19	Improvement of Water Supply at Lal Bahadur Sadan and Lady Harding Staff Quarters	200	800	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.490.90.00	115	21.13	Replacement of old C.I. Pipe 100 MM DIA At BD Block Sarojini Nagar	500	1000	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.490.90.00	115	21.22	Replacement of Old C.I. Pipe Line in NDMC area	2000	1300	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
51.490.90.00	115	21.6	Replacement of W/S lines at CAD Colony Mausam Bhawan and Adjoining Area	Nil	200	Budget/ 1612/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-04</b>
35.412.40.00	123	21	Improvement to Charak Palika Hospital Moti Bagh (Civil Works)	Nil	700	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
55.412.40.00	123	23	Construction of Multi Purpose Hall At North West Moti Bagh	Nil	3000	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
55.412.40.00	123	25	Improvement/ Upgradation of Barat Ghar	50000	68800	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
55.412.40.00	123	22	Bapu Samaj Sewa Kendra	25000	2500	Budget/ 1613/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-05</b>
32.410.50.05	303	3.1	Purchase of Vans/ Vehicles for Anti-Malaria Operations	700	900	Budget/ 1614/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-06</b>
41.412.40.00	303	21	Mechanization of sanitation scheme for removal of garbage and solid waste-Door to Door garbage collection	10000	9800	Budget/ 1614/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-06</b>

55.412.40.00	103	31	Improvement to Community Centre Golf Link	500	4200	Budget/ 1614/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-06</b>
06.412.40.00	103	48	Improvement to Palika Niwas Housing Complex	20000	16300	Budget/ 1614/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-06</b>
25.412.40.00	104	23.14	Aug. & Imp. To Drainage system at Hailey Road (Barakhamba To K.G. Road)	1800	1665	Budget/ 1611/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-07</b>
25.412.40.00	104	23.26	Desilting of Drainage system at Jai Singh Road and Parliament Street	800	935	Budget/ 1611/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-07</b>
21.412.40.00	105	21.18	Improvement to parking space and drainage system in front of residential blocks in Bharti Nagar Colony	800	3000	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
21.412.40.00	105	26.9	Road marking with thermoplastic paint and road safety items for CWG-2010 in R-II Division	Nil	500	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
21.410.50.00	105	3.1	Purchase of Vehicles	Nil	1600	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
25.412.40.00	105	26.2	Rehabilitation of S.W. Brick Arch Barrel Settled due to Jhuggies at Cemetery 'Q' Point	500	3000	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
25.412.40.00	105	23.19	Improvement to Drainage system at Retenden Lane Area by providing pipes with trench less technology at Prithvi Raj Road	Nil	500	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
53.412.40.00	105	20	Setting up of Disaster Management control centre in NDMC Area	4000	10000	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
21.412.40.00	105	32.12	Widening and Strengthening of colony Service Road by concrete roads and widening of M.S. Gate in Lodhi Colony	30000	16700	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
81.410.50.15	211	3.1	Purchase of Vehicles	Nil	1500	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>



81.412.40.00	211	22.22	Construction of 11KV ESS Near American Embassy School, Chanakyapuri	8000	6500	Budget/ 1616/ SA-I / Fin(B) Dated 18.08.11	<b>RAO-09</b>
58.490.90.31	103	112	Improvement to Yusuf Zai Market (Façade Imp. Of 100 Shops)	1000	875	Budget/ 1640/ SA-I / Fin(B) Dated 01.09.11	<b>RAO-10</b>
58.490.90.32	103	221	Renovation of Toilet at P.R. Market	100	225	Budget/ 1640/ SA-I / Fin(B) Dated 01.09.11	<b>RAO-10</b>
02.412.40.DH	114	21	Arbitration Award	Nil	1500	Budget/ 1684/ SA-I / Fin(B) Dated 12.09.11	<b>RAO-12</b>
35.412.40.DH	114	21	Improvement to Charak Palika Hospital Moti Bagh	2500	1000	Budget/ 1684/ SA-I / Fin(B) Dated 12.09.11	<b>RAO-12</b>
21.412.40.DH	108	24.2	Pavement Improvement Programme in R-V Division at Chelmsford Road, Bishameber Dass Road, Mahdev Road, Peshwa Road, Rakab Ganj Road, Kali Bari Marg	1000	6000	Budget/ 1694/ SA-I / Fin(B) Dated 20.09.11	<b>RAO-13</b>
21.412.40.DH	108	24.9	Improvement to Footpath at Red Cross Road	NIL	1900	Budget/ 1694/ SA-I / Fin(B) Dated 20.09.11	<b>RAO-13</b>
21.412.40.DH	108	47.2	Widening of Minto Bridge/Minto Road— Widening of Minto Road from Minto Bridge to Connaught Circus	20000	13100	Budget/ 1694/ SA-I / Fin(B) Dated 20.09.11	<b>RAO-13</b>
06.412.40.DH	103	59	Improvement to Satya Sadan	1200	4700	Budget/ 1704/ SA-I / Fin(B) Dated 29.09.11	<b>RAO-14</b>
06.412.40.DH	103	93	Improvement to Palika Club Satya Marg	7000	3500	Budget/ 1704/ SA-I / Fin(B) Dated 29.09.11	<b>RAO-14</b>
<b>TOTAL</b>				<b>409386</b>	<b>409386</b>		

**ITEM NO. 04 (U-02)**

**1. Name of the subject/project**

Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C'.

**2. Name of the Department/Departments concerned**

Security Department

**3. Brief history of the subject/project**

The Security and Traffic Services at several Office Premises, Commercial Complexes, Hospitals and Electric Sub Stations owned by the NDMC are being looked after by the Security Department, NDMC. Presently the Security and Traffic Services at most of the NDMC premises are managed by deploying security personnel through private security agencies.

**4. Detailed proposal on the subject/project**

In the Council Meeting held on 16.06.2010, tender cases for providing Security and Traffic Services/Arrangements under Group Contract 'C' and 'D' were placed for approval to award the work. In both cases, a long discussion regarding tendering process was made and finally vide Council Reso. No. 06 (U-02) & 07 (U-03) dated 16.06.2010 – **Annexure-I (See Pages 62 – 63) & Annexure - II (See pages 64 – 65)** it was decided that:-

- a) Present tenders be rejected.
- b) Fresh tenders be invited.
- c) A Sub-Committee comprising of Sh. Karan Singh Tanwar, MLA & Member, NDMC, Director (Finance) and Chief Security Officer will study the NIT and suggest suitable clauses to regulate the tendering in such a manner that only genuine and trustworthy firms participate in the tender. The sub-committee shall give its report within 15 days.
- d) It was further decided by the Council that the existing contracts may be extended till finalization of this case.

Sub-Committee constituted for the purpose had several meetings and decided to incorporate certain clauses in the existing NITs for different Group of Contracts and finalized the same on 15.12.2010. The recommendation of the Sub-Committee was placed before the Council for information and approval of the followings:-

- i) Float the NITs in respect of Group Contracts 'C' to 'H' with the terms and conditions finalized by the Sub-committee and
- ii) Extend the term of existing Contract for Group 'C' to 'H' till award of work as per modified NITs.

Vide Reso. No. 13 (U-04) dated 14.01.2011 – **Annexure – III (See Pages 66-69)**, it was resolved by the Council that the Recommendations of the Sub-Committee may be scrutinized by the Finance and Law Department and thereafter be brought before the Council again in due course. It was also resolved by the Council to extend the term of existing Contracts for Group 'C' to 'H', till award of the work based on fresh tenders.

Accordingly, the recommendations of the Sub-Committee were referred to Finance & Law Department for scrutiny. Law Department has concurred in the recommendations whereas some suggestion were given by the Finance Department which have been incorporated in the NITs, (both for Group Contract 'C', 'D' & 'H' as well as for 'E', 'F' & 'G'). The case was placed before the Council for information and approval to float the

tenders on the basis of modified NITs. The Council vide its Reso. No. 13 (U-05) dated 23.02.2011 – **Annexure – IV (See Pages 70-73)** resolved to accord approval to float the tenders on the basis of modified NITs.

In view of above and after obtaining Administrative Approval and Expenditure Sanction amounting to Rs.14,26,95,885.00 from the Council vide Reso.No.10(U-01) dated 29.06.2011 – **Annexure- V (See Pages 74-79)** for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract A to H, tenders for "Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C' were invited by publishing the tender Notice in the leading Newspapers as per approved policy of the Council as well as uploaded on the website of Delhi Govt. and pasted on NDMC Notice Board as well. The last date for submission of online tenders/ opening of technical bids and opening of financial bids were 17.08.2011 & 23.08.2011 respectively. Before submission of Tenders, a Pre - Bid conference was held in the Office of the Chief Security Officer at 1500 hrs on 10.08.2011 wherein the interested bidders were explained in detail about the terms, conditions and other related issues. Regarding payment of National, Holidays, it is clarified that the payment will be made as per rules and accordingly on line corrigendum was issued. The minutes of the Pre-bid Meeting were also up-loaded on the Website.

On the scheduled date i.e. on 17.08.2011, the technical bids for the above mentioned tenders were opened in the presence of representatives of the participating firms. Six Firms participated through on line e-Tendering as per details given below:

1. M/s Advance Services Pvt. Ltd.
2. M/s Good Year Security Service (Regd.)
3. M/s Deeksha Security Services
4. M/s Alert Enterprises
5. M/s Soni Detective & Allied Services Pvt. Ltd.
6. M/s Sarvesh Security Services Pvt. Ltd.

It is pertinent to mention here that the hard copies submitted by the firms have been considered for eligibility of the firm/company. All the firms submitted the requisite amount of Earnest Money in the form of DD/Pay Order/Banker's Cheque. On the scrutiny of documents it was found that M/s Deeksha Security Services has not submitted the documents required as per eligibility criteria of NIT, Hence; their Technical Bid was rejected before opening of Financial Bid.

On 23.08.2011, Financial Bids of eligible five firms were opened in the presence of the representatives of the firms. The rates quoted by the firms are summarized below:-

<b>S. No.</b>	<b>Name of the firm</b>	<b>Amount</b>
1.	M/s Sarvesh Security Services Pvt. Ltd.	Rs.15580312.56
2.	M/s Alert Enterprises	Rs.15581870.40
3.	M/s Good Year Security Service (Regd)	Rs.16977866.40
4.	M/s Soni Detective & Allied Services Pvt. Ltd.	Rs.17122763.40
5.	M/s Advance Services Pvt. Ltd.	Rs.18540571.68

From the above comparative statement, it can be seen that M/s Sarvesh Security Services (Pvt.) Ltd. has quoted lowest 0.0001% Service Charges and emerged as the lowest one. The total quoted amount comes to Rs.1,55,80,312.56 per annum. The rates quoted are 16.67% below the Estimated Cost.

Since the rates quoted by M/s Sarvesh Security Services (Pvt.) Ltd. were low, hence; a letter was issued to the firm to explain. In response, the firm has stated that it has

surplus reserves and wishes to earn reputation as well as expand its market by charging nominal service charge. This is annexed at **Annexure – VI (See Page 80)**.

In view of position explained above, the case was forwarded to Finance Department for concurrence to award the Group Contract 'C' for Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises to M/s Sarvesh Security Services (Pvt) Ltd. at the quoted amount of Rs.1,55,80,312.56 (Rs. One crore fifty five lakh eighty thousand three hundred twelve and paise fifty six only) per annum for a period of two years as per terms & conditions of NIT.

**5. Financial implications of the proposed project/subject**

The financial implications of the proposal works out to Rs.1,55,80,312.56 per annum.

**6. Implementation schedule with time limits for such stage including internal processing.**

Two years from the date of deployment i.e. within two months after issue of award letter.

**7. Comments of the finance department on the subject with diary No. & date.**

Finance Department vide Diary No.2132/Finance dated 20.10.2011 has concurred in the proposal with an advice to ensure that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**8. Reply of department on the comments of Finance Department.**

It will be ensured that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**9. Legal implication of the subject/project**

There is no legal implication on the project.

**10. Details of previous Council Resolutions, existing law of Parliament and Assembly on the subject.**

Annual Estimate for the year 2011-12 amounting to Rs.14,26,95,885.00 was sanctioned by the Council vide Reso.No.10(U-01) dated 29.06.2011 for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'A' to 'H'.

**11. Comments of the Law Department on the subject/project:**

"It has no legal issue".

**12. Comments of the Department on the comments of Law Department.**

No comments.

**13. Certificate by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

It is certified that all requisite guidelines of the CVC have been followed while processing the case.

**14. Recommendation:**

To award the work of Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C' to M/s Sarvesh Security Services (Pvt) Ltd. at their quoted amount of Rs.1,55,80,312.56 (Rs. One crore fifty five lakh eighty thousand three hundred twelve and paise fifty six only) per annum for a period of two years as per terms and conditions of NIT. The proposed expenditure shall be charged to Budget Head 2201103 wherein a provision of Rs.1050.00 lakh exists.

**15. Draft Resolution**

Resolved by the Council that the work of Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C' be awarded to M/s Sarvesh Security Services (Pvt.) Ltd. at their quoted amount of Rs.1,55,80,312.56 (Rs. One crore fifty five lakh eighty thousand three hundred twelve and paisa fifty six only) per annum for a period of two years as per terms & conditions of NIT. The proposed expenditure shall be charged to Budget Head - 2201103 wherein a provision of Rs.1050.00 Lakh exists.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval for the award of the work of Security and Traffic Services/Arrangements at Palika Parking and other NDMC Premises under Group Contract 'C' to M/s Sarvesh Security Services (Pvt.) Ltd. at their quoted amount of Rs.1,55,80,312.56 per annum for a period of two years as per terms & conditions of NIT.

**Annexure 19 pages**







































**Annexure End**



**ITEM NO. 05 (U-03)**

**1. Name of the subject/project**

Security and Traffic Services / Arrangements at NDMC Premises under Group Contract 'F'.

**2. Name of the Department/Departments concerned**

Security Department

**3. Brief history of the subject/project**

The Security and Traffic Services at several Office Premises, Commercial Complexes, Hospitals and Electric Sub Stations owned by the NDMC are being looked after by the Security Department, NDMC. Presently the Security and Traffic Services at most of the NDMC premises are managed by deploying security personnel through private security agencies.

**4. Detailed proposal on the subject/project**

In the Council Meeting held on 16.06.2010, tender cases for providing Security and Traffic Services/Arrangements under Group Contract 'C' and 'D' were placed for approval to award the work. In both cases, a long discussion regarding tendering process was made and finally vide Council Reso. No. 06 (U-02 & 07 (U-03) dated 16.06.2010 – **Annexure – I (85-86) & Annexure II (See Pages 87-88)** it was decided that:-

- a) Present tenders be rejected.
- b) Fresh tenders be invited.
- c) A Sub-Committee comprising of Sh. Karan Singh Tanwar, MLA & Member, NDMC, Director (Finance) and Chief Security Officer will study the NIT and suggest suitable clauses to regulate the tendering in such a manner that only genuine and trustworthy firms participate in the tender. The sub-committee shall give its report within 15 days.
- d) It was further decided by the Council that the existing contracts may be extended till finalization of this case.

Sub-Committee constituted for the purpose had several meetings and decided to incorporate certain clauses in the existing NITs for different Group of Contracts and finalized the same on 15.12.2010. The recommendation of the Sub-Committee was placed before the Council for information and approval of the followings:-

- iii) Float the NITs in respect of Group Contracts 'C' to 'H' with the terms and conditions finalized by the Sub-committee and
- iv) Extend the term of existing Contract for Group 'C' to 'H' till award of work as per modified NITs.

Vide Reso. No. 13 (U-04) dated 14.01.2011 – **Annexure – III (See Pages 89-92)**, it was resolved by the Council that the Recommendations of the Sub-Committee may be scrutinized by the Finance and Law Department and thereafter be brought before the Council again in due course. It was also resolved by the Council to extend the term of existing Contracts for Group 'C' to 'H', till award of the work based on fresh tenders.

Accordingly, the recommendations of the Sub-Committee were referred to Finance & Law Department for scrutiny. Law Department has concurred in the recommendations whereas some suggestion were given by the Finance Department

which have been incorporated in the NITs, (both for Group Contract 'C', 'D' & 'H' as well as for 'E', 'F' & 'G'). The case was placed before the Council for information and approval to float the tenders on the basis of modified NITs. The Council Vide its Reso. No. 13 (U-05) dated 23.02.2011 – **Annexure – IV (See Pages 93-96)** resolved to accord approval to float the tenders on the basis of modified NITs.

In view of above and after obtaining Administrative Approval and Expenditure Sanction amounting to Rs.14,26,95,885.00 from the Council vide Reso. No. 10(U-01) dated 29.06.2011 – **Annexure – V (See Pages 97-102)** for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract A to H, tenders for "Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'F' were invited by publishing the tender Notice in the leading Newspapers as per approved policy of the Council as well as uploaded on the website of Delhi Govt. and pasted on NDMC Notice Board as well. The last date for submission of online tenders/ opening of technical bids and opening of financial bids were 17.08.2011 & 26.08.2011 respectively. Before submission of Tenders, a Pre - Bid conference was held in the Office of the Chief Security Officer at 1500 hrs on 10.08.2011 wherein the interested bidders were explained in detail about the terms, conditions and other related issues. Regarding payment of National, Holidays, it is clarified that the payment will be made as per rules and accordingly on line corrigendum was issued. The minutes of the Pre-bid Meeting were also up-loaded on the Website. On the scheduled date i.e. on 17.08.2011, the technical bids for the above mentioned tender were opened in the presence of representatives of the participating firms. Nine Firms participated through on line e-Tendering as per details given below:

- a. M/s Alert Enterprises.
- b. M/s Bimla Enterprises Services
- c. M/s Jatayu Enterprises Services.
- d. M/s Well Protect Manpower Services Pvt. Ltd.
- e. M/s Soni Detective & Allied Services Pvt. Ltd.
- f. M/s Sarvesh Security Services Pvt. Ltd.
- g. M/s Advance Services Pvt. Ltd.
- h. M/s Ex-Man Raghav Security Services Pvt. Ltd.
- i. M/s Good Year Security Service (Regd)

It is pertinent to mention here that the hard copies submitted by the firms have been considered for eligibility of the firm/company. All the firms submitted the requisite amount of Earnest Money in the form of DD/Pay Order/Banker's Cheque. As per NIT a maximum of two Security Group Contracts could be awarded to one bidder in N.D.M.C. Since M/s Sarvesh Security Services Pvt. Ltd. has already emerged as **L1** in two groups i.e. 'C' & 'D', hence; its Technical Bid was not considered.

On 26.08.2011, Financial Bids of eligible eight firms were opened in the presence of the representatives of the firms. The rates quoted by the firms are summarized below:-

<b>S. No.</b>	<b>Name of the firm</b>	<b>Amount</b>
1.	M/s Bimla Enterprises Services	Rs.10902824.88
2.	M/s Alert Enterprises	Rs.11039109.84
3.	M/s Good Year Security Service (Regd)	Rs.11150318.64
4.	M/s Jatayu Enterprises Services	Rs.11237201.40
5.	M/s Advance Services Pvt. Ltd	Rs.11447965.80
6.	M/s Ex-Man Raghav Security Services Pvt. Ltd	Rs.11666022.24
7.	M/s Soni Detective & Allied Services Pvt. Ltd	Rs.11982204.24

8.	M/s Well Protect Manpower Services Pvt. Ltd	Rs.12456477.00
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From the comparative statement it can be seen that M/s Bimla Enterprises has quoted 0.01% Service Charges and emerged as the lowest one the total quoted amount comes to Rs.1,09,02,824.88 per annum. The rates quoted are 13.04% below the Estimated Cost.

Since the rates quoted by M/s Bimla Enterprises were abysmally low, hence; a letter was issued to the firm to explain. In response, the firm has stated that providing of security services in NDMC will give them a brand name and enhance their reputation in the Security Industry and their aim is to have relation with the world class municipality which will certainly increase their value/goodwill in competitive market. However they will meet all the requirements of the tender up to the entire satisfaction of NDMC. This is annexed at **Annexure – VI (See Page 103)**.

In view of position explained above, the case was forwarded to Finance Department for concurrence to the proposal of the department to award the Group Contract 'F' for Security and Traffic Services/Arrangements at NDMC Premises to M/s Bimla Enterprises at the quoted amount of Rs.1,09,02,824.88 (Rupees one crore nine lakh two thousand eight hundred twenty four and paise eighty eight only) per annum for a period of two years as per terms & conditions of NIT.

**5. Financial implications of the proposed project/subject**

The financial implications of the proposal works out to Rs.1,09,02,824.88 per annum.

**12. Implementation schedule with time limits for such stage including internal processing**

Two years from the date of deployment i.e. within 10 days after issue of award letter.

**13. Comments of the finance department on the subject with diary No. & date.**

Finance Department vide Diary No.2147/Finance dated 21.10.2011 has concurred in the proposal with an advice to ensure that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**14. Reply of department on the comments of Finance Department**

It will be ensured that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**15. Legal implication of the subject/project**

There is no legal implication on the project.

**16. Details of previous Council Resolutions, existing law of Parliament and Assembly on the subject.**

Annual Estimate for the year 2011-12 amounting to Rs.14,26,95,885.00 was sanctioned by the Council vide Reso. No. 10(U-01) dated 29.06.2011 for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'A' to 'H'.

**17. Comments of the Law Department on the subject/project:**

It has no legal issue.

**12. Comments of the Department on the comments of Law Department.**

No comments.

**13. Certificate by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

It is certified that all requisite guidelines of the CVC have been followed while processing the case.

**14 Recommendation:**

To award the work of Security and Traffic Services/Arrangements at NDMC Premises under group Contract 'F' to M/s Bimla Enterprises at their quoted amount of Rs.1,09,02,824.88 (Rupees one crore nine lakh two thousand eight hundred twenty four and paisa eighty eight only) per annum for a period of two years as per terms & conditions of NIT. The proposed expenditure shall be charged to Budget Head 2201103 wherein a provision of Rs.1050.00 Lakh exists.

**15. Draft Resolution**

Resolved by the Council that the work of Security and Traffic Services/Arrangements at NDMC Premises under group Contract 'F' be awarded to M/s Bimla Enterprises at their quoted amount of Rs.1,09,02,824.88 (Rupees one crore nine lakh two thousand eight hundred twenty four and paisa eighty eight only) per annum for a period of two years, as per terms & conditions of NIT. The proposed expenditure shall be charged to Budget Head -2201103 wherein a provision of Rs.1050.00 lakh exists.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval for the award of the work of Security and Traffic Services/Arrangements at NDMC Premises under group Contract 'F' to M/s Bimla Enterprises at their quoted amount of Rs.1,09,02,824.88 per annum for a period of two years, as per terms & conditions of NIT.

**Annexure 19 pages**







































**Annexure End**

**ITEM NO. 06 (U-04)**

**1. Name of the subject/project**

Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'E'.

**2. Name of the Department/Departments concerned**

Security Department

**3. Brief history of the subject/project**

The Security and Traffic Services at several Office Premises, Commercial Complexes, Hospitals and Electric Sub Stations owned by the NDMC are being looked after by the Security Department, NDMC. Presently the Security and Traffic Services at most of the NDMC premises are managed by deploying security personnel through private security agencies.

**4. Detailed proposal on the subject/project**

In the Council Meeting held on 16.06.2010, tender cases for providing Security and Traffic Services/Arrangements under Group Contract 'C' and 'D' were placed for approval to award the work. In both cases, a long discussion regarding tendering process was made and finally vide Council Reso. No. 06 (U-02) & 07 (U-03) dated 16.06.2010 - **Annexure- I (See Pages 108-109) & Annexure II (See pages 110-111)** it was decided that:-

- a) Present tenders be rejected.
- b) Fresh tenders be invited.
- c) A Sub-Committee comprising of Sh. Karan Singh Tanwar, MLA & Member, NDMC, Director (Finance) and Chief Security Officer will study the NIT and suggest suitable clauses to regulate the tendering in such a manner that only genuine and trustworthy firms participate in the tender. The sub-committee shall give its report within 15 days.
- d) It was further decided by the Council that the existing contracts may be extended till finalization of this case.

Sub-Committee constituted for the purpose had several meetings and decided to incorporate certain clauses in the existing NITs for different Group of Contracts and finalized the same on 15.12.2010. The recommendation of the Sub-Committee was placed before the Council for information and approval of the followings:-

- i) Float the NITs in respect of Group Contracts 'C' to 'H' with the terms and conditions finalized by the Sub-committee and
- ii) Extend the term of existing Contract for Group 'C' to 'H' till award of work as per modified NITs.

Vide Reso. No. 13 (U-04) dated 14.01.2011 - **Annexure –III (See Pages 112-115)**, it was resolved by the Council that the Recommendations of the Sub-Committee may be scrutinized by the Finance and Law Department and thereafter be brought before the Council again in due course. It was also resolved by the Council to extend the term of existing Contracts for Group 'C' to 'H', till award of the work based on fresh tenders.

Accordingly, the recommendations of the Sub-Committee were referred to Finance & Law Department for scrutiny. Law Department has concurred in the recommendations whereas some suggestion were given by the Finance Department which have been incorporated in the NITs, (both for Group Contract 'C', 'D' & 'H' as well as for 'E', 'F' & 'G'). The case was placed before the Council for information and approval to float the tenders on the basis of modified NITs. The Council Vide its Reso. No. 13 (U-05) dated



23.02.2011 - **Annexure –IV (See Pages 116-119)** resolved to accord approval to float the tenders on the basis of modified NITs.

In view of above and after obtaining Administrative Approval and Expenditure Sanction amounting to Rs.14,26,95,885.00 from the Council vide Reso.No.10(U-01) dated 29.06.2011 - **Annexure –V (See Pages 120-125)** for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract A to H, tenders for "Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'E' were invited by publishing the tender Notice in the leading Newspapers as per approved policy of the Council as well as uploaded on the website of Delhi Govt. and pasted on NDMC Notice Board as well. The last date for submission of online tenders/ opening of technical bids and opening of financial bids were 17.08.2011 & 25.08.2011 respectively. Before submission of Tenders, a Pre - Bid conference was held in the Office of the Chief Security Officer at 1500 hrs on 10.08.2011 wherein the interested bidders were explained in detail about the terms, conditions and other related issues. Regarding payment of National, Holidays, it is clarified that the payment will be made as per rules and accordingly on line corrigendum was issued. The minutes of the Pre-bid Meeting were also up-loaded on the Website.

On the scheduled date i.e. on 17.08.2011, the technical bids for the above mentioned tenders were opened in the presence of representatives of the participating firms. Nine Firms participated through on line e-Tendering as per details given below:

- a. M/sKeshav Security Services Pvt. Ltd.
- b. M/s Ex-Man Raghav Security Services (Pvt.) Ltd.
- c. M/s Sarvesh Security Services Pvt. Ltd.
- d. M/s Advance Services Pvt. Ltd.
- e. M/s Bimla Enterprises Services
- f. M/s Jatayu Enterprises Services
- g. M/s Well Protect Manpower Services Pvt Ltd
- h. M/s Alert Enterprises
- i. M/s Good Year Security Service (Regd.)

It is pertinent to mention here that the hard copies submitted by the firms have been considered for eligibility of the firm/company. All the firms submitted the requisite amount of Earnest Money in the form of DD/Pay Order/Banker's Cheque. As per NIT, a maximum of two Security Group Contracts could be awarded to one bidder in N.D.M.C. Since M/s Sarvesh Security Services Pvt. Ltd. has already emerged as L1 in two groups i.e. 'C' & 'D', hence; its Technical Bid was not considered.

On **25.08.2011**, Financial Bids of eligible **eight** firms were opened in the presence of the representatives of the firms. The rates quoted by the firms are summarized below:-

S. No.	Name of the firm	Amount
1.	M/s Jatayu Enterprises Services	Rs.14129874.36
2.	M/s Alert Enterprises	Rs.14271172.80
3.	M/s Good Year Security Service (Regd)	Rs.14450622.12
4.	M/s Keshav Security Services Pvt. Ltd.	Rs.14511380.52
5.	M/s Bimla Enterprises Services	Rs.14567652.60
6.	M/s Advance Services Pvt. Ltd.	Rs.14977666.32
7.	M/s Ex-Man Raghav Security Services (Pvt.) Ltd.	Rs.15260263.80
8.	M/s Well Protect Manpower Services Pvt. Ltd.	Rs.16143381.00

From the above comparative statement it can be seen that M/s Jatayu Enterprises Services has quoted 0.01% Service Charges and emerged as the lowest one the total quoted amount comes to Rs.1,41,29,874.36 per annum. The rates quoted are 13.04% below the Estimated Cost.

Since the rates quoted by M/s Jatayu Enterprises Services were low, hence; a letter was issued to the firm to explain. In response, the firm has stated that they are providing security services to NDMC since 2007 which gives them brand name and has enhanced their reputation and also helped in scoring higher score in other tenders. However they are ready to work on the quoted rates and will meet all the requirement of the NIT on the quoted rates. This is annexed at **Annexure –VI (See Page 126)**.

In view of position explained above, the case was forwarded to Finance Department for concurrence to award the Group Contract 'E' for Security and Traffic Services/Arrangements at NDMC Premises to M/s Jatayu Enterprises Services at their quoted amount of Rs.1,41,29,874.36 (Rupees one crore forty one lakh twenty nine thousand eight hundred seventy four and paise thirty six only) per annum for a period of two years as per terms & conditions of NIT.

**5. Financial implications of the proposed project/subject**

The financial implications of the proposal works out to Rs.1,41,29,874.36 per annum.

**6. Implementation schedule with time limits for such stage including internal processing**

Two years from the date of deployment i.e. within 10 days after issue of award letter.

**7. Comments of the finance department on the subject with diary No. & date.**

Finance Department vide Diary No.2145/Finance dated 20.10.2011 has concurred in the proposal with an advice to ensure that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**8. Reply of department on the comments of Finance Department**

It will be ensured that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**9. Legal implication of the subject/project**

There is no legal implication on the project.

**10. Details of previous Council Resolutions, existing law of Parliament and Assembly on the subject.**

Annual Estimate for the year 2011-12 amounting to Rs.14,26,95,885.00 was sanctioned by the Council vide Reso.No.10(U-01) dated 29.06.2011 for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'A' to 'H'.

**11. Comments of the Law Department on the subject/project:**

"It has no legal issue".

**12. Comments of the Department on the comments of Law Department.**

No comments.

**13. Certificate by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

It is certified that all requisite guidelines of the CVC have been followed while processing the case.

**14 Recommendation:**

To award the work of Security and Traffic Services/Arrangements at NDMC Premises under group Contract 'E' to M/s Jatayu Enterprises Services at their quoted amount of Rs.1,41,29,874.36 (Rs. One crore forty one lakh twenty nine thousand eight hundred seventy four and paisa thirty six only) per annum for a period of two years as per terms and conditions of NIT. The proposed expenditure shall be charged to Budget Head 2201103 wherein a provision of Rs.1050.00 lakh exists.

**15. Draft Resolution**

Resolved by the Council that the work of Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'E' be awarded to M/s Jatayu Enterprises Services at their quoted amount of Rs.1,41,29,874.36 (Rs. One crore forty one lakh twenty nine thousand eight hundred seventy four and paisa thirty six only) per annum for a period of two years as per terms & conditions of NIT. The proposed expenditure shall be charged to Budget Head -2201103 wherein a provision of Rs.1050.00 lakh exists.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval for the award of the work of Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'E' to M/s Jatayu Enterprises Services at their quoted amount of Rs.1,41,29,874.36 per annum for a period of two years as per terms & conditions of NIT.

**Annexure 19 pages**







































**Annexure End**

**ITEM NO. 07 (U-05)**

**1. Name of the subject/project**

Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D'.

**2. Name of the Department/Departments concerned**

Security Department

**3. Brief history of the subject/project**

The Security and Traffic Services several Office Premises, Commercial Complexes, Hospitals and Electric Sub Stations owned by the NDMC are being looked after by the Security Department, NDMC. Presently the Security and Traffic Services at most of the NDMC premises are managed by deploying security personnel through private security agencies.

**4. Detailed proposal on the subject/project**

In the Council Meeting held on 16.06.2010, tender cases for providing Security and Traffic Services/Arrangements under Group Contract 'C' and 'D' were placed for approval to award the work. In both cases, a long discussion regarding tendering process was made and finally vide Council Reso. No. 06 (U-02) & 07 (U-03) dated 16.06.2010 – **Annexure I (See Pages 131-132) & Annexure II (See Pages 133-134)** it was decided that:-

- a) Present tenders be rejected.
- b) Fresh tenders be invited.
- c) A Sub-Committee comprising of Sh. Karan Singh Tanwar, MLA & Member, NDMC, Director (Finance) and Chief Security Officer will study the NIT and suggest suitable clauses to regulate the tendering in such a manner that only genuine and trustworthy firms participate in the tender. The sub-committee shall give its report within 15 days.
- d) It was further decided by the Council that the existing contracts may be extended till finalization of this case.

Sub-Committee constituted for the purpose had several meetings and decided to incorporate certain clauses in the existing NITs for different Group of Contracts and finalized the same on 15.12.2010. The recommendation of the Sub-Committee was placed before the Council for information and approval of the followings:-

- i) Float the NITs in respect of Group Contracts 'C' to 'H' with the terms and conditions finalized by the Sub-committee and
- ii) Extend the term of existing Contract for Group 'C' to 'H' till award of work as per modified NITs.

Vide Reso. No. 13 (U-04) dated 14.01.2011 – **Annexure – III (See Pages 135-138)**, it was resolved by the Council that the Recommendations of the Sub-Committee may be scrutinized by the Finance and Law Department and thereafter be brought before the Council again in due course. It was also resolved by the Council to extend the term of existing Contracts for Group 'C' to 'H', till award of the work based on fresh tenders.

Accordingly, the recommendations of the Sub-Committee were referred to Finance & Law Department for scrutiny. Law Department has concurred in the recommendations whereas some suggestion were given by the Finance Department which have been incorporated in the NITs, (both for Group Contract 'C', 'D' & 'H' as well as for 'E', 'F' & 'G'). The case was placed before the Council for information and approval to float the

tenders on the basis of modified NITs. The Council Vide its Reso. No. 13 (U-05) dated 23.02.2011 – **Annexure – IV (See Pages 139-142)** resolved to accord approval to float the tenders on the basis of modified NITs.

In view of above and after obtaining Administrative Approval and Expenditure Sanction amounting to Rs.14,26,95,885.00 from the Council vide Reso.No.10(U-01) dated 29.06.2011 – **Annexure – V (See Pages 143-148)** for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract A to H, tenders for "Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D' were invited by publishing the tender Notice in the leading Newspapers as per approved policy of the Council as well as uploaded on the website of Delhi Govt. and pasted on NDMC Notice Board as well. The last date for submission of online tenders/ opening of technical bids and opening of financial bids were 17.08.2011 & 23.08.2011 respectively. Before submission of Tenders, a Pre - Bid conference was held in the Office of the Chief Security Officer at 1500 hrs on 10.08.2011 wherein the interested bidders were explained in detail about the terms, conditions and other related issues. Regarding payment of National, Holidays, it is clarified that the payment will be made as per rules and accordingly on line corrigendum was issued. The minutes of the Pre-bid Meeting were also up-loaded on the Website.

On the scheduled date i.e. on 17.08.2011, the technical bids for the above mentioned tenders were opened in the presence of representatives of the participating firms. **Four Firms** participated through on line e-Tendering as per details given below:

1. M/s Sarvesh Security Services Pvt. Ltd.
2. M/s Advance Services Pvt. Ltd.
3. M/s Alert Enterprises
4. M/s Good Year Security Service (Regd.)

It is pertinent to mention here that the hard copies submitted by the firms have been considered for eligibility of the firm/company. All the firms submitted the requisite amount of Earnest Money in the form of DD/Pay Order/Banker's Cheque.

On **23.08.2011**, Financial Bids of eligible **four firms** were opened in the presence of the representatives of the firms. The rates quoted by the firms are summarized below:-

S.No.	Name of the firm	Amount
1.	M/s Sarvesh Security Services Pvt. Ltd.	Rs.16208508.72
2.	M/s Advance Services Pvt. Ltd.	Rs.16210129.44
3.	M/s Alert Enterprises	Rs.17821255.32
4.	M/s Good Year Security Service (Regd)	Rs.18963955.08

From the above comparative statement, it can be seen that M/s Sarvesh Security Services (Pvt.) Ltd. has quoted lowest 0.0001% Service Charges and emerged as the lowest one. The total quoted amount comes to Rs.1,62,08,508.72 per annum. The rates quoted are 16.67% below the Estimated Cost.

Since the rates quoted by M/s Sarvesh Security Services (Pvt.) Ltd. were low, hence; a letter was issued to the firm to explain. In response, the firm has stated that it has surplus reserves and wishes to earn reputation as well as expand its market by charging nominal service charge. This is annexed at **Annexure – VI (See Page 149)**.



In view of position explained above, the case was forwarded to Finance Department for concurrence to award the Group Contract 'D' for Security and Traffic Services/Arrangements at NDMC Premises to M/s Sarvesh Security Services (Pvt.) Ltd. at the quoted amount of Rs.1,62,08,508.72 (Rs. One crore sixty two lakh eight thousand five hundred eight and paise seventy two only) per annum for a period of two years as per terms & conditions of NIT.

**5. Financial implications of the proposed project/subject**

The financial implications of the proposal works out to Rs.1,62,08,508.72 per annum.

**6. Implementation schedule with time limits for such stage including internal processing**

Two years from the date of deployment i.e. within two months after issue of award letter.

**7. Comments of the finance department on the subject with diary No. & date.**

Finance Department vide Diary No.2131/Finance dated 20.10.2011 has concurred in the proposal with an advice to ensure that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**8. Reply of department on the comments of Finance Department**

It will be ensured that the standards which have been specified in the NIT be fulfilled and achieved in order to have no laxity in the security.

**9. Legal implication of the subject/project**

There is no legal implication on the project.

**10. Details of previous Council Resolutions, existing law of Parliament and Assembly on the subject.**

Annual Estimate for the year 2011-12 amounting to Rs.14,26,95,885.00 was sanctioned by the Council vide Reso.No.10(U-01) dated 29.06.2011 for Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'A' to 'H'.

**11. Comments of the Law Department on the subject/project:**

"It has no legal issue".

**12. Comments of the Department on the comments of Law Department.**

No comments.

**13. Certificate by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

It is certified that all requisite guidelines of the CVC have been followed while processing the case.

**14 Recommendation:**

To award the work of Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D' to M/s Sarvesh Security Services (Pvt.) Ltd. at their quoted amount of Rs.1,62,08,508.72 (Rs. One crore sixty two lakh eight thousand five hundred eight and paise seventy two only) per annum for a period of two years as per terms and conditions of NIT. The proposed expenditure shall be charged to Budget Head 2201103 wherein a provision of Rs.1050.00 lakh exists.

**15. Draft Resolution**

Resolved by the Council that the work of Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D' be awarded to M/s Sarvesh Security Services (Pvt.) Ltd. at their quoted amount of Rs.1,65,08,508.72 (Rs. One crore sixty five lakh eight thousand five hundred eight and paise seventy two only) per annum for a period of two years as per terms & conditions of NIT. The proposed expenditure shall be charged to Budget Head -2201103 wherein a provision of Rs.1050.00 lakh exists.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval for the award of the work of Security and Traffic Services/Arrangements at NDMC Premises under Group Contract 'D' to M/s Sarvesh Security Services (Pvt.) Ltd. at their quoted amount of Rs.1,65,08,508.72 per annum for a period of two years as per terms & conditions of NIT.

**Annexure 19 pages**







































**Annexure End**

**ITEM NO. 08 (H-02)**

01. **NAME OF THE SUBJECT**

Waive of recovery amounting to Rs.49,732/- (Rs. Forty Nine Thousand Seven Hundred and Thirty Two Only) from Sh. Ganpat Singh, Gunman

02. **NAME OF THE DEPARTMENT**

Personnel Department

03. **BRIEF HISTORY OF THE SUBJECT**

Sh. Ganpat Singh was working in CRPF as Constable. He was appointed as Constable on deputation basis with NDMC and worked for the period 01.04.1986 to May, 1993. During the said tenure of deputation with NDMC he opted VRS from the service of CRPF. He was given re-employment in NDMC as Gunman vide posting order No. OS(E)/2433/SC-IV dated 28.07.93. He joined NDMC as Gunman on 28.07.93 (AN). The pay of Sh. Ganpat Singh was fixed at Rs.1000/- plus allowances thereon w.e.f. 28.07.93 on provisional basis till receipt of the information from CRPF authorities vide O.O. No. OS(E)/ 6472/SC-IV dated 02.11.93. Thereafter, the pay of Sh. Ganpat Singh was fixed at Rs.1180/- in the pay scale of Rs.975-25-1150-EB-30-1600 (S.S. Scale) w.e.f. 29.07.93 with deduction of Rs.56/- per month towards REG vide O.O. No. 3379/SC-I dated 27.07.94. The said pay fixation was also checked by the Internal Audit Branch. Subsequently, on a complaint received from Sh. M.S. Simon, Gunman the case was again looked into and it was observed that earlier pay fixation was not in order as per rules. Therefore, a fresh pay fixation was made in respect of Sh. Ganpat Singh vide O.O. No. SO(E)/2240/SA-VIII dated 25.04.2000 whereby the pay has been revised to Rs.975/- p.m. w.e.f. 29.07.93 in the pay scale of Rs.975-1600 (S.S. Scale) and further revised to Rs.3285/- w.e.f. 01.01.96 in the pay scale of Rs.3200-4985 (S.S. Scale).

Subsequently, the then Chairman has also accorded approval to exempt Sh. Ganpat Singh from the recoverable amount due to be recovered w.e.f. 29.07.93 to 25.04.2000 and recoveries are effected in respect of excess amount drawn w.e.f. 25.04.2000 onwards. Accordingly, the Computer Billing Section worked out the recovery of overpayment to Sh. Ganpat Singh as under :-

- i) w.e.f. 29.07.93 to 24.04.2000 – Rs.49,732/-
- ii) w.e.f. 25.04.2000 to 30.09.01 – Rs.14,535/-

As the recovery mentioned at Sr. No. (i) for the period w.e.f. 29.07.93 to 24.04.2000 amounting to Rs.49,732/- has been exempted by the then Chairman, NDMC therefore, remaining recovery as mentioned at Sr. No. (ii) above of Rs.14,535/- was recovered from the salary of Sh. Ganpat Singh @ Rs.500/- p.m.

Subsequently, at the time of checking the work of Establishment Branch by the office of the Chief Auditor in the year 2002, Sh. S.K. Aggarwal, AAO, Audit, given Audit Memo No. 16 dated 27.09.2002 to the Director (P) wherein it has been observed by them as under:-

- i) NDMC has not passed any resolution to exempt the recovery amounting to Rs.49,732/- nor placed any agenda before the Council.

- ii) Under Punjab Municipal Act, 1911, the Council has power to waive of amounts upto

Rs.2500/- only. Beyond this amount, the power to waive off the same lies with Lt. Governor of Delhi on the recommendations of the Council. Since, the needful has not been done to obtain sanction of the competent authority the amount of Rs.49,732/- is recoverable from the official concerned. Immediate action is warranted on the part of the Estt. Branch to enforce recovery from the official concerned.

The case was referred to L.A. by the Director (P) for advice in view of the above said memo on 19.03.2010.

Accordingly, the L.A. vide his note dated 07.05.10 has given advised as under:-

**“ ‘Y’ is on the basis of Punjab Municipal Act, 1911 where Committee had limited Financial Powers. Now we have NDMC Act, 1994 and Council has all the powers and no case goes to LG. In a similar case of Sri Paruthi, Chief Engg. the Council permitted waive of such recovery. Here we have support of Supreme Court decision and we can inform of these decision to Council & have a waiver, to meet the objections of Audit, though Chairperson has already waived. We get it regularized from Council.”**

04. **DETAILED PROPOSAL ON THE SUBJECT**

It is proposed that the recovery of overpayment of amounting to Rs.49,735/- on account of wrong pay fixation may be waived off by the Council. The then Chairman has already waived of the said recovery on 27.08.01.

05. **FINANCIAL IMPLICATIONS OF THE PROPOSED SUBJECT**

No financial implication.

06. **IMPLEMENTATION SCHEDULE WITH TIMELINESS FOR EACH STAGE INCLUDING INTERNAL PROCESSING**

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07. **COMMENTS OF THE FINANCE DEPTT. ON THE SUBJECT**

No comments.

08. **COMMENTS OF THE DEPARTMENT ON COMMENTS OF FINANCE DEPTT.**

Since in this case an administrative decision earlier taken to exempt the incumbent from recovery in going to be presented before the Council for approval/regularization upon the advice of Legal Advisor, we have no comments at this stage.

09. **LEGAL IMPLICATIONS OF THE SUBJECT**

No legal implication.

10. **DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT**

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11. **COMMENTS OF THE LAW DEPTT.**

The case was referred to LA by the Director (P) vide his note dated 19.03.2010 for advice. Accordingly, the LA had advised that now NDMC has 'NDMC Act, 1994' and Council has all the powers and no case goes to the Lt. Governor. In a similar case of Sh. Paruthi, Chief Engineer, the Council permitted waive of such recovery. Here we have support of Supreme Court decision and we can inform of these decision to Council and have a waive to meet the objection of Audit though Chairperson has already waived it. We get it regularized from Council.

12. **COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPTT.**

Department agree with the comments of the Law Deptt.

13. **CERTIFICATION BY THE DEPARTMENT THAT ALL THE CENTRAL VIGILANCE COMMISSION (CVC) GUIDELINES HAVE BEEN FOLLOWED WHILE PROCESSING THE CASE**

Not applicable.

14. **RECOMMENDATION**

It is recommended that the recovery amounting to Rs.49,732/- (Rupees Forty Nine Thousand seven Hundred & Thirty Two Only) from Sh. Ganpat Singh, Gunman may be waived as per advice of the Law Deptt.

15. **DRAFT RESOLUTION**

Recovery amount of Rs.49,732/- (Rupees Forty Nine Thousand seven Hundred & Thirty Two Only) may be waived.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to waive of the recovery of a sum of Rs.49,732/- from Sh. Ganpat Singh, Gunman.



**ITEM NO. 09 (H-03)**

**1. NAME OF THE SUBJECT:-**

Grant of RMR Status to verified TMR Workers in pursuance of Council Resolution No. 14(H-04) dated 23.2.2011.

**2. NAME OF THE DEPARTMENT:-**

Personnel Department.

**3. BRIEF HISTORY OF THE SUBJECT:-**

The Council vide its Reso. No. 14(H-04) dated 23.2.2011 accepted the recommendations contained in the 1<sup>st</sup> and 2<sup>nd</sup> Interim Report of the Sub-Committee for muster roll/contract/adhoc basis and considered grant of RMR Status to such workers fulfilling the prescribed conditions and having worked for 500 days prior to 10.4.2006 against available vacancies.

In pursuance of above Resolution all the HODs were requested to furnish the list of such workers who have completed 500 days or more as on 10.4.2006. After obtaining the list of such workers from the HODs, the detailed/personal verification of these TMR Candidates of respective departments were carried out in Community Hall Panchkuian Road and Lodi Road Barat Ghar on 5.5.2011, 10.05.2011, 15.6.2011 & 29.08.2011 wherein officials of Welfare, Health, Personnel & Vigilance Departments were associated with the process of verification. This panel scrutinized the documents regarding name, age, address, categories, educational qualification and number of days of individuals as per details as under:

<b>S.NO</b>	<b>DEPTT.</b>	<b>DATE</b>	<b>NUMBER OF CANDIDATES WHOSE VERIFICATION HAVE BEEN CARRIED OUT</b>
1.	CIVIL	05.5.2011, 15.6.2011 & 29.8.2011	298
2.	ELECT.	10.5.2011 & 15.6.2011	201
3.	SECURITY	15.6.2011 & 29.8.2011	43
4.	EDUCATION	15.6.2011 & 29.8.2011	29
5.	FIRE	15.6.2011 & 29.8.2011	02
6.	HORTICULTURE	15.6.2011	01
7.	SECY. ESTT.	15.6.2011	04
8.	HEALTH DEPTT.	29.8.2011	48
		<b>TOTAL</b>	<b>626</b>

Based on the above summary, 583 workers were found eligible based on the Committee recommendations and Council Resolutions. There may be few left out cases apart from these 583 workers who did not respond in time or were not present for verification process. There will be taken up separately.

In order to examine grant of RMR Status to TMR Workers a Committee consisting of J.D.(Welfare), DD(Liaison), D.D.(Vig.) chaired by Dir.(P) was constituted. The said Committee examined the issue and its recommendations are as under:

- (i) Vide earlier Resolution No.3(II) dated 24.5.2002, 13(H-21) dated 21.1.2004 and 22(H-04) dated 15/22.07.2009, it was indicated that workers should have worked on certain period not leaving maximum gap of two years to ascertain continuity on muster roll employee.
- (ii) CVO has requested that the grant of RMR Status to Security Person/Asstt. Fire Guard will be subject to their physically fitness and fulfilling of RRs. The physical test will be conducted by CSO before grant of RMR Status.
- (iii) In 2007 when large number of RMR workers were regularized, one time relaxation for age and qualification in RRs were granted to the eligible candidates.
- (iv) The Committee after discussion decided that the aforesaid verified workers should have worked during 2003, 2004 & 2005 to ascertain their continuity and those TMR Candidates who had not worked two years or more than two years during the aforesaid years should not be considered for grant of RMR Status in view of the above Resolutions.
- (v) The Committee after found 43 candidates as having not worked for two or more than two years during the aforesaid years but have worked more than 500 days. Accordingly, 583 candidates have been found eligible for grant of RMR Status as under:

**CANDIDATES RECOMMENDED – 583**

CANDIDATES AVAILABLE					REMARKS
GEN	SC	ST	OBC	PH	
233	228	12	106	04	CANDIDATE AVAILABLE IN THE CATEGORIES
278	87	44	157	17	RESERVATION REQUIRED AS PER GOVT. POLICY.

- (vi) The Committee further noted that category wise vacancy are not available and recommends that grant of RMR status to be given only as per extant reservation policy. However, number of available vacancies exceeds the number of eligible candidates in each category as is clear from the above table except for SC category where more number of eligible candidates are available. The Department will try to

ensure the balance vacancies for PH/OBC/ST and General are filled up through direct recruitment or otherwise.

**4. DETAILED PROPOSAL ON THE SUBJECT:-**

[Based on the Council Resolutions No. 14(H-04) dated 23.02.2011, No.3(II) dated 24.5.2002, No.13(H-21) dated 21.1.2004 and No.22(H-04) dated 22.7.2009, the grant of RMR Status has been considered for the above 583 workers. The necessary Orders have been issued to the Departments for imparting training and deploying these workers].

During the above exercise, it has been noted that vacancy position and RMR candidates in various departments are given as under:

<b>DEPARTMENT</b>	<b>TOTAL No. OF VACANT POST</b>	<b>TMR ELIGIBLE FOR STATUS AS ON 10.4.2006</b>	<b>WORKERS FOR RMR ON</b>	<b>TOTAL (+) &amp; (-) POST AFTER ADJUSTMENT OF TMR WORKERS.</b>
<b>CIVIL</b>	351	270		<b>(+) 81</b>
<b>ELECT.</b>	38	197		<b>(-) 159</b>
<b>SECURITY (MAIN ESTT.)</b>	167	37		<b>(+) 130</b> THE CASE IS UNDER PROCESS FOR FILLING OF THE 125 VACANT POST.
<b>EDUCATION</b>	37	25		<b>(+) 12</b>
<b>ASST. FIRE GUARD (MAIN ESTT.)</b>	25	01		<b>(+) 24</b> THE CASE IS UNDER PROCESS FOR FILLING OF THE VACANT POST.
<b>HORTICULTURE</b>	203	01		<b>(+) 202</b>
<b>HELPER (MAIN ESTT.)</b>	24	4		<b>(+) 20</b>
<b>CHOWKIDAR (MAIN ESTT.)</b>	73	NIL		<b>(+) 73</b>
<b>HEALTH</b>	NIL	48		<b>(-) 48</b>

Thus, in some departments there is a short fall of vacant posts and eligible TMR Workers cannot be adjusted in that departments. Thus, further processing of cases will be possible only when vacancies are duly available. In some departments, there are excess Group 'D' vacancies than eligible RMR Workers. However, if vacancies are transferred from surplus strength department to deficient strength departments then they may be considered for grant of RMR Status. Such exercise was earlier done in 2007 also. Thus, it is proposed to create 159 Posts in Electric Department, 48 posts in Health Department and to abolish 159 Posts in Horticulture Department and 48 posts of Chowkidar in Main Establishment.

**5. FINANCIAL IMPLICATIONS OF THE PROPOSED SUBJECT:-**

No financial implication, as RMR Status is being granted against vacant post arising out of retirement/promotion/death etc. and as the vacant posts are being only adjusted between departments.

**6. IMPLEMENTATION SCHEDULE WITH TIMELINESS FOR EACH STAGE INCLUDING INTERNAL PROCESSING:-**

The RMR workers will be trained by respective departments in 1 month and the fitness & eligibility of security persons/AFG, will be checked in 6 months.

**7. COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT:-**

This has concurrence of Finance Department.

**8. COMMENTS OF THE DEPARTMENT ON COMMENTS OF FINANCE DEPARTMENT:-**

Agreed.

**9. LEGAL IMPLICATIONS OF THE SUBJECT:-**

This has concurrence of Law Department.

**10. DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT:-**

- (i) Resolution No.3(II) dated 24.5.2002,
- (ii) Resolution No. 13(H-21) dated 21.1.2004
- (iii) Resolution No. 11(H-16) dated 19.12.2007
- (ii) Resolution No. 22(H-04) dated 15/22.07.2009
- (iii) Resolution No. 14(H-04) dated 23.02.2011

**11. COMMENTS OF THE LAW DEPARTMENT:-**

Law department has seen and concurred.

**12. COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPARTMENT:-**

Not Applicable

**13. CERTIFICATE BY THE DEPARTMENT THAT ALL CENTRAL VIGILANCE COMMISSION (CVC) GUIDELINES HAVE BEEN FOLLOWED WHILE PROCESSING THE CASE.**

Not applicable.

**14. RECOMMENDATIONS:-**

The proposal in para 4 may be approved.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to the department's proposal, as detailed in para 4 of the agenda, for grant of RMR status to the verified TMR workers.

**ITEM NO. 10 (M-05)**

**1. Name of the Subject/project:** Developing a Continuous Professional Development (CPD) module and Training of English Teachers of NDMC schools through British Council.

**2. Name of the department/ departments concerned:**

Education Department.

**3. Brief history of the subject/project:**

(i) One of the obligatory functions of NDMC is to impart Primary Education to all the children residing in NDMC area. Apart from the Primary schools, NDMC is also running Middle, Secondary and Sr. Secondary schools to fulfill the need of providing quality education to the children.

(ii) NDMC is also imparting quality education at par with other Public schools through Navyug Schools run by Navyug School Educational Society (NSES). The medium of instruction in NDMC schools is Hindi whereas the medium of instruction in Navyug schools is English. While Navyug schools are most sought for and there has always been a heavy pressure for admission therein, the utilization of existing infrastructure and teachers in NDMC is not optimal. There is also a yearning amongst parents belonging to economically weaker sections of the society to provide education to their wards in English medium. In order to bring NDMC schools at par with Navyug schools and to cater to strong demand for English medium education, the department has previously taken some initiatives namely introducing English as a subject from class I onwards since 2003-04 and teaching Maths through English medium since 2007-08. NDMC has also been trying to up-grade skills and capacity of existing teachers so that they are able to take up teaching in English medium.

(iii) There is a vision to change one Hindi medium section in each NDMC school to English medium section in the coming years. In order to bring the change, there is a need to train our teachers and up-grade their teaching skills to teach English as a subject and also to teach other subjects in English medium. There has also been a lot of change in the curriculum and pedagogy over the years. Our teachers also need capacity building to be abreast of the latest developments in the field.

(iv) At present, NDMC schools are ill-equipped to meet the demand of the students and their parents who opt to learn through English medium. It is, therefore, proposed to train our teaching staff to be able to teach in Hindi as well as in English to meet the requirements of both types of students who want to learn through Hindi medium and also through English medium. The proposed scheme, if implemented would meet the demands of the students to learn in English medium and compete with the students of Navyug schools or other public schools. The switch over to English medium would be a slow process and only those students who opt to be taught in English medium would be permitted to take up the teaching in English medium otherwise Hindi medium shall continue.

(v) After examining various alternatives, the department has identified British Council to carry out teachers' training of our Assistant Teachers, TGT (English) and PGT (English). British Council has undertaken various projects on the subject with other State Governments including the Government of NCT of Delhi. The Council is an established and prominent organization, well versed with pedagogy and with well structured programmes for teachers training.

(vi) British Council is the UK's international organization for educational opportunities and cultural relations and has considerable experience of consulting, designing and delivering courses in English Language Teaching (ELT) and trainer/teacher training in both the public and private sectors worldwide. British Council was also instrumental in the development of the CBSE Communicative English Examination. It has established a new curriculum, syllabus and textbooks for over 12 million primary school children of West Bengal In collaboration with the State Government which are in line with the National Curriculum Framework.

(vii) The Council has also launched a Project English programme for building the capacity of teacher education managers and school leaders in order to improve classroom practices and language proficiency of teachers. The Project is presently being implemented in 9 State Governments under Sarva Shiksha Abhiyan (SSA) and is to be expanded to other State Governments in the next years.

#### 4. Detailed proposal on the subject/project :

- (i) The Department proposes to utilize the services of the British Council for providing teachers' training. The Council has earlier provided training to about 400 master trainers of various schools of Government of NCT of Delhi during the year 2008.
- (ii) Based on NDMC's request, the British Council has framed a detailed proposal **Annexure –I (See pages 162-181)**, the main components thereof being:
  - (a) Need analysis of teachers:
    - (i) language proficiency assessment;
    - (ii) teaching skills assessment; and
    - (iii) examination of administrative context.
  - (b) Development of a Continuous Professional Development(CPD) to enable future systematic changes:
    - (i) writing a CPD manual;
    - (ii) orienting principals and teachers to the system; and
    - (iii) monitoring and evaluating roll out of the system.
  - (c) Training of 450 English teachers:
    - (i) to better enable them to deliver the current curriculum;
    - (ii) course content to be based on need analysis results; and
    - (iii) training impact thoroughly monitored and evaluated.
- (iii) The proposal of British Council meets the requirement/ long term goal of the Department for conversion of NDMC schools from Hindi medium to English medium and up-grading the skills of the teachers.

**5. Financial implications of the proposed/subject:**

The financial implications **Annexure –II (See page 182)** of developing CPD manual and providing training to about 450 teachers of NDMC schools [Assistant Teachers, TGT (English) & PGT (English)] would be as under:

		(In Rupees)
i.	Cost of CPD set up	7,33,000
ii.	Cost for 1 day CPD training, monitoring and evaluation [@ Rs. 1,360/- per head]	6,12,000
iii.	Cost for 5 day methodology training, content development, monitoring and evaluation [@ Rs. 10,406/- per head]	46,82,650
	<b>TOTAL</b>	<b>60,27,650</b>

The Project undertaken by British Council with the Government of NCT of Delhi in the year 2008 was for a total cost of Rs. 37,20,000/- for 400 participants, i.e., at the rate of Rs. 9,300/- per participant. The rates quoted for NDMC are Rs. 60,27,650/- for about 450 teachers. While the rates charged for GNCTD were mainly for providing language training, in the case of NDMC, the agency proposes to set up Continuous Professional Development (CPD) system, which include writing of CPD manual, CPD training, methodology training, content development, monitoring and evaluation in addition to methodology training content development, monitoring and evaluation. The cost of methodology training is Rs. 10,406/- per head, which compares well with Rs. 9,300/- per participant charged by the British Council from the Government of NCT of Delhi during the year 2008.

**6. Implementation schedule with timeliness for each stage including internal processing:**

The project would be completed within a period of 9 months.

**7. Comments of the Finance deptt. on the subject :**

The Finance Department has concurred to the proposal vide their Dy. No. 2012/PA/FA/D/11 dated 27.10.2011.

**8. Comments of the Deptt. on comments of Finance Deptt. :**

Not applicable.

**9. Legal implication of the subject/project :**

There are no legal implications of the project.

**10. Comments of the Law deptt. on the subject :**

Law Deptt. has seen the proposal.

**11. Comments of the Deptt. on comments of Law Deptt. :**

Not applicable.



**12. Details of previous Council Resolutions, existing law of Parliament and Assembly on the subject :**

Nil

**13. Certification by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case.**

All procedures have been followed.

**14. Recommendations:**

The policy for switch over one Hindi medium section to English medium in each NDMC schools and utilizing the services of British Council for developing a CPD System and English language training for about 450 [Assistant Teachers, TGT (English) & PGT (English)] NDMC teachers on the pattern of agreement signed earlier between them & the Govt. of NCT of Delhi be approved.

**COUNCIL'S DECISION**

Resolved by the Council, by majority, to accord approval to the policy to switch over one Hindi medium section to English medium in each NDMC schools and utilizing the services of British Council for developing a CPD System and English language training for about 450 NDMC teachers [Assistant Teachers, TGT (English) & PGT (English)] on the pattern of agreement signed earlier between them & the Govt. of NCT of Delhi.

It was further resolved by the Council that the upper age limit of the teachers, who are shortlisted for the training programme, should not exceed 55 years.

**Annexure 21 pages**











































**Annexure End.**

**ITEM NO. 11 (C-20)**

**CONTRACTS/SCHEMES INVOLVING AN EXPENDITURE OF RS. 1 LAC BUT NOT EXCEEDING RS. 100 LACS.**

Section 143 (d) of NDMC Act, 1994 provides that every contract involving an expenditure of Rs.1 lac but not exceeding Rs.100 lacs under clause 143 (c) shall be reported to the Council. In pursuance of these provisions, a list of contracts entered/executed upto September, 2011, have been prepared.

A list of the contracts, entered into for the various schemes, is accordingly laid before the Council for information. **(See pages 184 - 191).**

**COUNCIL'S DECISION**

Information noted.

















Annexure End

**ITEM NO. 12 (C-21)**

**ACTION TAKEN REPORT ON THE STATUS OF ONGOING SCHEMES/WORKS APPROVED BY THE COUNCIL.**

In the Council Meeting held on 28.8.1998, it was decided that the status of execution of all ongoing schemes/works approved by the Council indicating the value of work, date of award/start of work, stipulated date of completion & the present position thereof be placed before the Council for information.

The said report on the status of the ongoing schemes/works upto September, 2011, had already been included in the Agenda for the Council Meeting held on 13.09.2011.

A report on the status of execution of the ongoing schemes/works awarded upto September, 2011, is placed before the Council for information. **(See pages 193 - 259).**

**COUNCIL'S DECISION**

Information noted.



ANNEXURE 193 – 259



















































































































































ANNEXURE CLOSED

**ITEM NO. 13 (A-16)**

**1. NAME OF THE PROJECT:**

**Sub: Imp/Upgradation of Shivaji Stadium.  
SH: Const. of hockey stadium warm-up pitch**

**2. NAME OF THE DEPARTMENT:**

CIVIL ENGINEERING DEPARTMENT, NDMC

**3. BRIEF HISTORY OF THE PROJECT:**

Administrative Approval and Expenditure Sanction was accorded by the Council vide resolution no. 29(A-19) dated 28.4.2008 for Rs.185 crore (approx.) which includes cost of laying of two number Hockey pitches (main & practice) where in lump sum provision of Rs.9 crore was kept. The work of laying of pitches was awarded to M/s. Unity Infra Projects Ltd. at tendered amount of Rs.8,49,44,122/- which includes approx Rs. 2.75 crores for practice pitch.

**4. DETAILED PROPOSAL ON THE SUBJECT / PROJECT:**

The main pitch has been laid. As no major international tournament is planned in near future hence it is proposed that laying of warm-up pitch being deferred for the time being and the area be made green.

There is a Shivaji Bus Terminus adjoining to Shivaji Stadium and also the renovation of Connaught Place is in progress. The total area in and around Shivaji Stadium is mostly paved/concrete surface. To give this area a green buffer and also to improve aesthetic and architectural quality of the area it is proposed that the warm-up pitch area be developed as a green area.

The work includes earth filling with drainage system. The expenditure likely to incur in developing green area would be approx. Rs.25.00 lacs and there is saving of approx. Rs. 2.5 crores. However, if required in future the same can be remodeled into warm-up pitch with least intervention.

**5. FINANCIAL IMPLICATION OF THE PROPOSED PROJECT:**

The total financial implication for the above work is Rs.25.00 Lacs with net saving of approx. Rs. 2.5 crores. The expenditure will be chargeable to head of account C.7.5 (ii) 20.1.

**6. IMPLEMENTATION SCHEDULE WITH TIME LIMITS FOR SUCH STAGE INCLUDING INTERNAL PROCESSING**

One month time after approval.

**7. COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT**

No comments

**8. COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF FINANCE DEPARTMENT**

No comments.

9. **LEGAL IMPLICATION OF THE SUBJECT / PROJECT:**

NIL

10. **DETAILS OF PREVIOUS COUNCIL RESOLUTION EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT**

Reso. No.29 (A-19) dtd. 28.04.2008 approved the proposal.

11. **COMMENTS OF LAW DEPARTMENT ON SUBJECT**

This is a proposal to make a saving of about Rs. 2.50 crores and has no legal implications.

12. **COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF LAW DEPARTMENT**

No comments

13. **CERTIFICATION BY THE DEPARTMENT THAT ALL CVC GUIDELINES HAVE BEEN FOLLOWED WHILE PROJECSSING THE CASE.**

Certified that CVC guidelines have been followed while processing the case.

14. **RECOMMENDATION**

The warm-up pitch area be developed into green area

15. **DRAFT RESOLUTION**

The Council may resolve that the warm-up pitch area may be converted into green area and estimated cost of Rs. 25 lacs. thereby resulting in net saving of about Rs. 2.50 crores.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to the proposal of the department, that the warm-up pitch area be converted into green area at an estimated cost of Rs.25 lacs, thereby resulting in net saving of about Rs.2.50 crores.

**(SANTOSH D. VAIDYA)**  
**SECRETARY**

**(ARCHNA ARORA)**  
**CHAIRPERSON**