

OFFICE OF THE DIRECTOR (PERSONNEL-II)  
NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA, NEW DELHI 110001.

Ref. No. 1958 /Dir. (P-II)

dated 25.10.17

**Subject:** Proposal for amendment of Recruitment Rules for various categories of the Posts in the Horticulture Department of NDMC.

It is proposed to review the strength & composition and to amend the Recruitment Rules for various posts in the Horticulture Department. A proposal for amendment of RRs has been formulated in this regard in accordance with the latest instructions on framing and amendment of RRs issued by DoP&T from time to time.

2. The drafts of the proposed RRs are uploaded on the web-site of NDMC in terms of DoP&T's OM No AB-14017/61/2008-Estt.(RR) dated 13.10.2015 for comments, if any; from the stakeholders before taking up the proposal with the UPSC and other agencies for finalizing the Recruitment Rules.

3. The comments may be furnished urgently so as to reach Sh. Narendra Gautam, Director (P-II), Room No.1501, 15<sup>th</sup> floor, Palika Kendra, New Delhi or at e-mail ID: director.personnelii@ndmc.gov.in within 30 days from the date of this communication.

  
(Narendra Gautam)  
Director (P-II)

**Joint Director (IT) -** along-with a draft notification and set of proposed RRs with the request that the same may be uploaded with this communication on the website of NDMC at appropriate place.

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No. F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution dated .. and in consultation with the Union Public Service Commission F. No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the post of Chief Architect in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. **Short title and commencement :** (i) These regulations may be called the recruitment regulations for the post of Chief Architect of New Delhi Municipal Council of New Delhi 2017.  
(ii) They shall come into force on the date of their publication in the official Gazette.
2. **Number of Posts, Classification and Scale of Pay :** the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other Qualifications, etc. :** The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

**4. Disqualification : No person –**

- a) who has entered into or contracted a marriage with a person having a spouse living, or
  - b) who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax :** Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

**6. Savings :** Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF DIRECTOR (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Director (Horticulture)	02 (2017) subject to variation dependent on workload	Category 'A'	Level 12 in the pay matrix as per CCS (RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Nil	By Promotion failing which by deputation, including short term contract.



In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Dy. Director (Hort.) with 05 years regular service at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600) and should have successfully completed two weeks training course on higher administration and legal matters.</p> <p><i>Note1: If any officer included in the field of consideration for promotion could not be released for training due to any administrative reasons, he/ she shall continue to be eligible for consideration for promotion, subject to the condition that such officer shall undergo training within a period of one year from the date of promotion.</i></p> <p><i>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying /eligibility service or two years, whichever is less, and</i></p>	<p>Category 'A' DPC (For considering promotion)</p> <p>I. Chairman/Member, UPSC- Chairman</p> <p>II. Secretary, NDMC, Member</p> <p>III. Financial Advisor, NDMC Member.</p>	<p>Consultation with UPSC is necessary on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

<p>have successfully completed their probation period for promotion to the next higher grade alongwith their junior who have already completed such qualifying/ eligibility service.</p>		
<p><b>Deputation (Including Short Term Contract)</b></p> <p>Officers under the Central/ State Govt./Union Territories;</p> <p>(a)(i) Holding analogous posts on regular basis; OR (ii) With 05 years regular service in posts at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600 and b) Possessing the following educational qualifications and experience.</p> <p><b><u>ESSENTIAL :</u></b></p> <p>(i) M.Sc. in agriculture with specialization in Horticulture/MSc. in Horticulture with floriculture or Olericulture as a subject/ M.Sc. in botany with horticulture as a subject / B.Sc. in agriculture or botany or horticulture with master's degree in landscape architecture / master</p>		

<p>degree in floriculture and landscaping or horticulture from a recognized university/ institute.</p> <p>(ii) 05 years experience in horticulture including ornamental gardening.</p> <p><b><u>DESIRABLE:</u></b></p>		
<p>(i) 03 years administrative experience</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.)</p> <p>(The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Deptt. of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications.)</p>		

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Deputy Director (Horticulture)	06 (2017) subject to variation dependent on workload	Category 'A'	Level 11 in the pay matrix as per CCS (RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	02 years	Promotion failing which by deputation.



In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p><b><u>PROMOTION</u></b></p> <p>Assistant Director (Hort.) with 07 years regular service at Level-7 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 4600) and should have successfully completed two weeks training course on higher administration and legal matters.</p> <p>Note 1: If any officer included in the field of consideration for promotion could not be released for training due to any administrative reasons, he/ she shall continue to be eligible for consideration for promotion, subject to the condition that such officer shall undergo training within a period of one year from the date of promotion.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying /eligibility</p>	<p>Category 'A' DPC (For considering promotion)</p> <p>I. Chairman/Member, UPSC- Chairman</p> <p>II. Secretary, NDMC, Member</p> <p>III. Financial Advisor, NDMC Member.</p>	<p>Consultation with UPSC is necessary on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

<p>service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their junior who have already completed such qualifying/ eligibility service.</p>		
<p><b><u>DEPUTATION:</u></b></p> <p>Officers under the Central/ State Govt./Union Territories;</p> <p>a) (i) Holding analogous posts on regular basis; OR (ii) With 05 years regular service on posts at Level-9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay 5400 ) OR (iii) With 06 years regular service on the posts Level-8 in the pay matrix as per CCS(RP) Rules, 2016 ( Pre revised pay band 2 Rs.9300-34800 Grade Pay 4800) and b) Possessing the following educational qualifications and experience.</p> <p><b><u>ESSENTIAL :</u></b></p> <p>(i) M.Sc. in Agriculture with specialization in Horticulture/ M.Sc. in Horticulture with Floriculture or Olericulture as a subject/ M.Sc. in Botany with</p>		

<p>Horticulture as a subject / B.Sc. in Agriculture or Botany or Horticulture with Master's Degree in Landscape Architecture / Master Degree in Floriculture and Landscaping or Horticulture from a recognized university/ institute.</p>		
<p>(ii) 05 years experience in Horticulture including Ornamental Gardening.</p> <p><b><u>DESIRABLE:</u></b></p> <p>1. 03 years administrative experience</p> <p><i>(The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).</i></p> <p><i>(The period of deputation including period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organisation/Deptt. Of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications.)</i></p>		

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Assistant Director (Horticulture)	16 (2017) subject to variation dependent on workload	Category 'B'	Level 7 in the pay matrix as per CCS (RP) Rules, 2016 (Pre revised PB – 2 9300-34800 + 4600 G.P.)	Selection	<p>Not exceeding 30 years</p> <p><i>(Relaxable for government servants upto 05 years in accordance with the instructions or orders issued by the Central Government.)</i></p> <p>NOTE:- The crucial date for determining the age limit shall be the closing date for receipt of the applications from candidates in India ( and not the closing date prescribed for those in Assam, Meghalya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Divn. Of J&amp; K State Lahaul and Spiti Distt. RICT and Fangi Sub. Divn. Of Chamba, Distt of Himachal Pradesh, Andaman and Nikobar Islands for Laksha Dweep.)</p>



Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
<p><b><u>Essential:</u></b></p> <p>(i) M.Sc. in Agriculture with specialization in Horticulture/ M.Sc. in Horticulture with Floriculture or Olericulture as a subject/ M.Sc. in Botany with Horticulture as a subject / B.Sc. in Agriculture or Botany or Horticulture with Master's Degree in Landscape Architecture / Master Degree in Floriculture and Landscaping or Horticulture from a recognized university/ institute.</p> <p>(ii) 02 years experience in Horticulture including Ornamental gardening in recognized/registered institution/ organization or Govt. institute.</p>	No	02 years for direct recruits only	<p>(a) 75 % Promotion failing which by deputation</p> <p>(b) 25% Direct recruitment</p>

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p><b><u>PROMOTION:</u></b></p> <p>Section Officer (Hort.) with 05 years regular service at level 6 as per CCS (RP) Rules, 2016 (Pre-revised pay band 2 Rs. 9300-34800 + 4200 G.P.)</p> <p><i>Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying /eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</i></p>	<p><b><u>Category 'B' DPC ( For Promotion):</u></b></p> <p>a. SECRETARY, NDMC - CHAIRMAN</p> <p>b. DIRECTOR (P) - MEMBER</p> <p>c. DIRECTOR (FIN.) - MEMBER</p> <p><b><u>Departmental Confirmation Committee for Category 'B'</u></b></p> <p>a. DIRECTOR (P) - CHAIRMAN</p> <p>b. DIRECTOR (HORT.)- MEMBER</p> <p>c. LAW OFFICER - MEMBER</p>	<p>Consultation with UPSC necessary while amending the recruitment rules.</p>

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF SECTION OFFICER (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Section Officer (Horticulture)	32 (2017) subject to variation dependent on workload	Category 'B'	Level 6 in the pay matrix as per CCS (RP) Rules, 2016 (Pre revised PB – 2 9300-34800 + 4200 G.P.)	Not Applicable	<p>Not exceeding 30 years</p> <p><i>(Relaxable for government servants' upto 05 years in accordance with the instructions or orders issued by the Central Government.)</i></p> <p>NOTE:- The crucial date for determining the age limit shall be the closing date for receipt of the applications from candidates in India ( and not the closing date prescribed for those in Assam, Meghalya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Divn. Of J&amp; K State Lahaul and Spiti Distt. RICT and Fangi Sub. Divn. Of Chamba, Distt of Himachal Pradesh, Andaman and Nikobar Islands for Laksha Dweep.)</p>

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
<p><b><u>Essential:</u></b></p> <p>i) B.Sc (Agriculture) or BSc (Horticulture) from a recognized University.</p> <p><b><u>Desirable</u></b></p> <p>Two years experience in ornamental horticulture or landscaping in recognized university / registered institution / organization or Govt. Institute.</p> <p><b>Note1:</b> Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise will qualified.</p> <p><b>Note 2:</b> The qualifications regarding experience is / are relaxable at the discretion of the competent authority in case of candidates belonging to the Scheduled Caste/ Scheduled Tribes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available / to fill up the posts reserved for them.</p>	N.A.	02 years	100% by Direct recruitment



In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
N.A.	<u><b>Departmental Confirmation Committee ( for category 'B')</b></u>  a. DIRECTOR (P) - CHAIRMAN  b. DIRECTOR (HORT.) MEMBER  c. LAW OFFICER - MEMBER	Consultation with UPSC necessary while amending recruitment rules.

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF CHOUDHARY (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
CHOUDHARY (Horticulture)	*72 (2017) *subject to variation dependent on workload	Category 'C'	Level 3 in the pay matrix as per CCS (RP) Rules, 2016 (Pre revised pay band 1 Rs.5200-20200 GP 2000)	Non-selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
He should be able to read & write Hindi.	N.A.	N.A. being in the same group	By Promotion

In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<b><u>Promotion</u></b>	Category 'C' DPC (for considering promotion)	UPSC not to be consulted
Sr. Mallies with three years regular service at level 2 in the CCS (RP) Rules, 2016 ((Pre revised PB – 1 Rs.5200-20200+1900 GP	<ol style="list-style-type: none"> <li>1. Director (P) Chairman.</li> <li>2. Joint Director (Pers.), NDMC – Member</li> <li>3. Dy. Financial Advisor, NDMC Member</li> <li>4. Liaison Officer, Member</li> </ol>	

## SCHEDULE

### RECRUITMENT RULES FOR THE POST OF SENIOR MALI (Horticulture)

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Senior Mali (Horticulture)	*151(2017) *subject to variation dependent on workload	Category 'C'	Level 2 in the pay matrix as per CCS (RP) Rules, 2016 (Pre-revised pay band 1 Rs.5200-20200 GP 1900)	Non Selection	N.A. being promotional post.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
He should be able to read & write Hindi.	No	N.A. being in the same group	By Promotion



In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<b><u>Promotion</u></b>  Malies with three years regular service at level 2 in the CCS(RP) Rules, 2016 ((Pre revised PB – 1 Rs.5200-20200 Grade Pay Rs.1800/-)	Category ‘C’ DPC (for considering promotion)  1. Director (P) Chairman. 2. Joint Director (Pers.), NDMC – Member 3. Dy. Financial Advisor, NDMC, Member 4. Liaison Officer, Member	UPSC not to be consulted

Signature of the Officer sending the proposal

Telephone No. \_\_\_\_\_