

## New Delhi Municipal Council Palika kendra: New Delhi-110001

## **Commercial Department**

Application for Reconnection/ Disconnection Electricity/ Filtered Water

Section-I													
1. Citizen ID :													
2. Citizen Name :													
3. Citizen Address :													
City : Pin Code : Pin Code :													
4. Citizen Phone No :													
5. Citizen Email ID :													
<u>Section-II</u>													
Secretary New Delhi Municipal Council New Delhi.													
I shall occupy / have occupied the premises mentioned below on therefore light / power / filtered water supplies may be connected on													
Premises No :													
Name (in Block Letters):													
Designation Gazetted / Non Gazetted													
Office Address :													
City : Pin Code :													
City :   Pin Code :   Pin Code :     Address where bill are to be sent   (in case of Non-Gazetted Government servants Name of the office and name of the Ministry must be given )I have deposited as security deposit Rs.     vide CR No dated													
Address where bill are to be sent (in case of Non-Gazetted Government servants Name of the office and name of the Ministry must be given )I have deposited as security deposit Rs.													

## I hereby agree to abide by the following Rules & Instructions:

- 1. I shall be responsible for the safe custody of electric and water meters and other apparatus installed at my premises and any damage to loss such equipment (wholly or in parts) due to my negligence or theft shall be my liability.
- The Electric and water meters may be installed at the above said premises on the date as mentioned even if I myself of or my authorized representatives are not available at the Premises at the time of installation at my risk.
- 3. I shall give the necessary intimations to the NDMC one week in advance in writing for disconnection of electric water supply failing which I shall be responsible for payment of all charges upto the date of disconnection.
- 4. I shall give the intimation for connection at least 48 hours before the date on which the connection is required.
- 5. The allotment letter is attached for information and last paid bill photocopy attached at the time of disconnection.

I shall vacate / have vacated premises No. \_\_\_\_\_\_ on \_\_\_\_\_. The supplies of which may be disconnected and my future address will be as follows :

Na	me :																		
Po	stal 4	Add	lress	:															
1																			
					1			<u> </u>	<u> </u>	 1			1					I	
	Cit	y :										Pi	n Co	de :					

Signature of the Consumer

Telephone No :					

## **GUARANTEE FORM**

	The Ministry	/ Office / Directorate	guarantee	payment	of electricity	and water	charges in r	espo	ect of
premises	s no						_ occupied	by	Shri/
Smt./Km	1.	Designa	tion						

In case of default this department shall recover the amount due to the NDMC from the salary bill etc., of the official and remit the same to the Committee.

The concerned official may be exempted from making cash security deposit prescribed by the Committee time to time in respect of light / power / water meters installed in his / her residence.

Dispatch No:											
--------------	--	--	--	--	--	--	--	--	--	--	--

Signature of Guarantor :

Official Seal

Telephor	ne l	No:										
Dated :	М	м	/	D	D	/	Y	Y	Y	Y		