

Annexure -I

**Steps to be followed for Paying Electricity & Water Bills
Through Biller Module of ICICI Bank.**

1. Login to ICICI bank website i.e. www.icicibank.com.
2. Click personal
3. Enter user ID and password for internet banking given to the consumer by ICICI bank.
4. On the next screen click Bill pay.
5. For the first time user click register for a new biller.
6. Select –State-Delhi
Category-utility
7. Next screen select New Delhi Municipal Council
8. Click register
9. Enter Consumer no. i.e. 7 digit no. mentioned in the bill.
Consumer name
Biller nick name
10. Click - add
11. The user details are forwarded to NDMC online for verification and approval.

**On receipt of confirmation from NDMC the consumer is registered.
Consumer can now pay his next bill through biller module.**

Step No. 5 to 11 are for registration of a new consumer.

2. A registered consumer on clicking the bill pay at step 4 will get an option to select make a payment - click.
3. A List will appears- choose the nick name given at the time of registration – select - pay
4. Next screen- will show the details of amount payable- select- pay
5. On the next screen enter the transaction password. System will display payment confirmation number.
6. Can take a print out of the receipt issued by bank appearing on the screen.
7. User can also retrieve the details of payment made through biller facility during the defined period.