

**INFORMATION TECHNOLOGY DEPARTMENT
NEW DELHI MUNICIPAL COUNCIL
PALIKA KEDRA NEW DELHI**

No. D- 152 /Dir (IT)/2011

Dated:08/08/2011

Auction Notice

Sub: - NOTICE FOR SALE OF UNSERVICEABLE COMPUTER HARDWARE & OTHER MISCELLANEOUS ITEMS

Sealed offers are invited from recyclers/re-processors registered with Central/State Pollution Control Board for the sale of unserviceable items(e-waste) like Computers and its accessories, UPS, Photocopier Machines, Electronic Typewriter, and other miscellaneous items for rate contract of e-waste item. The interested bidder may submit the documents **up to 3:00 p.m. on 16/08/2011** and the same shall be opened at 4:30 p.m. on the same day in presence of State Pollution Control Board recyclers who may desire to attend in conference room of Director (IT) at 7th Floor, IT department, NDMC, Palika Kendra, CP, New Delhi-110001.

Terms & Condition:-

1. Copy of the registration of Central/State Pollution Control Board for disposal of e-waste.
2. The rate of auction of item will be considered for the highest bidder.
3. The company shall not sub-contract the recycling to another firm.
4. The item availability will be announced from time to time and the firm will have to collect the items within 10 working days from the site where item is lying.
5. The material will have to be lifted for recycling irrespective of its age and condition. The selected bidder will not deny lifting of any e-waste item.
6. Rs.5,000/- (Rupees twenty five thousand only) will be deposited in the shape of Demand Draft/BankerCheque as earnest money in favor of Secretary, NDMC, New Delhi, payable at New Delhi with six months validity in tender box Room No. 7007, 7th floor, Palika Kendra Bldg. NDMC, New Delhi at the time of auction which will be refundable/adjustable
7. Rates obtained in this auction shall be valid for 1 year.

Contents of Bid:

The Bids prepared by the Bidder shall comprise of the following components:-

- (a) **Technical Bid** comprising of following Document. This is mandatory:
 - i) Original Demand Draft/Pay Order/ Banker's Cheque amounting to Rs. 5000/- as an earnest money in Favour of Secretary, NDMC.
 - ii) Copy of registration with Central Pollution Control Board (CPCB/SPCB) pass book .The registration should be valid as on date of auction.
 - iii) Attested copy of destruction certificate of previous executed order of recycling of e-waste.
 - iv) The recyclers should have three similar orders in Govt/PSU/State Govt. / Govt. Autonomous body in India for collecting unserviceable IT equipment
 - v) Only those agencies qualify the technical bid is eligible for opening of the financial bid

- (c) **Financial Bid** Comprising of the Price Schedule to be filled in accordance with the formats provided as per **Annexure I**. The total quoted cost for completion of project shall include all the taxes.

The decision of the council shall be final and no enquiries or application for review shall be entertained. The Council reserves the right to accept or reject all or any offer without assigning any reasons whatsoever. The quantity may depend upon actual availability of items at different locations from time to time.

Director (IT)

Annexure I**Price Schedule**

S.No	Item	Unit	Rate (in Rs.)	Total Amount (in Rs.)
1	CPU	Each		
2	Monitor(CRT)	Each		
3	Keyboard	Each		
4	Mouse	Each		
5	Printer			
	a. HP Laserjet 1000 Series	Each		
	b. Epson LQ 300 Printer(Dot Matrix)	Each		
	c. HP Laserjet 2000 series	Each		
	d. Inkjet series	Each		
	e. All in one	Each		
6	UPS			
	500 VA	Each		
	600 VA	Each		
	1100VA	Each		
	1250VA	Each		
	1500VA	Each		
	2KVA	Each		
	3KVA	Each		
	5KVA	Each		
	7.5KVA	Each		
	10KVA	Each		
7	Scanner	Each		
8	Speaker	Each		
9	Fax machine	Each		
10	Photocopier	Each		
11	Cartridge	Each		
12	Hard Drive	Each		
13	Mobile Phone	Each		

14	Laptop Charger	Each		
15	Telephone set	Each		
16	Network Cable	Per Metre		
17	Television(CRT)	Each		
18	Monitor(Flat,TFT etc)	Each		
19	Power Cable	Each		
20	BATTERIES OF UPS	Each		

Any item not covered above will also be considered for auction also based on the closest form factor to any of above item.

(Signature and seal of Bidder)

Dated-----