

**DEPARTMENT OF ARCHITECTURE & ENVIRONS
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA: NEW DELHI**

NOTICE

**Appointment of Service Consultant for Remodeling of Palika Bazar,
Connaught Place, New Delhi**

New Delhi Municipal Council desires to appoint a Services Consultant to provide consultation for Mechanical, Electric, Plumbing, Air-conditioning, Fire safety, CCTV surveillance and building management system etc. for the proposed Remodeling of Palika Bazar, Connaught Place, New Delhi. The scope of work and pre-requisites for the appointment of consultant are as under:-

Scope of work

1. Study of existing systems and submission of a report based on evaluation of existing systems.
2. redesign of all services as per latest standards / Norms including incorporation of sustainable design measures and preparation of tender documents.
3. Supervision of work during execution.
4. Verification of designed parameters and assistance in commissioning of systems by the contractor.

Pre-requisite for consultants:-

1. The interested firms should preferably be a single firm providing all such service or an established consortium providing all the required services.
2. The turn over of the firm should be minimum Rs. 50 lacs per annum.
3. The firm should have executed at least three works of similar magnitude in the last three years.

The interested firms may apply on the prescribed Performa available on the NDMC website within seven days of publishing of this Notice.

**Chief Architect
N.D.M.C
Room No 1201, 12th Floor
Palika Kendra, Sansad Marg
New Delhi-110001**

Name of the contractor / Firm

1. Name of the contractor / Firm
2. Date of incorporation of the firm.
3. Office Address.
4. Telephone No. / Mobile No.
5. Fax No. / E-Mail.
6. Whether proprietary / partnership.
7. Name and Address of partner, if any.
8. Does the firm have any branches.
If so, furnish addresses.
9. Total turn over of the firm during the last 3 years (Please attach copies of balance-sheets & financial solvency certificate from nationalizes banks).
 - (i) 2004-05
 - (ii) 2005-06
 - (iii) 2006-07
10. Details & Qualifications of professionals / skilled manpower available with the firm for execution of works.
11. Details information relating to the machineries / Equipments / materials / testing equipment possessed by the firm.
12. Whether registered with CPWD / railways or any State Govt. indicating class Category.
13. VAT / TIN No.
14. Service Tax No.
15. Any other information, the firm may like to furnish.

- Note:-**
- (i) Attached sheet, if required.
 - (ii) Attached documents proof in respect of above information.

I / we certify that the above information is true to the best of my knowledge and belief.

Encls: -1.

- 2.
- 3.
- 4.
- 5.

Authorized Signatory with seal

Annexure2

Detail of experience for execution of works during the last 5 years.

S.No.	Brief details of the work	Date of award	Date of completion	Total amount of the work	Name & Phone Nos. of the person
			As per award Actual		

Authorized Signatory with seal

Note:- Please attach copies of works award letters and completion certificates issued by the officer of the rank of Executive Engineer or equivalent.