

**NEW DELHI MUNICIPAL COUNCIL**  
{WELFARE DEPARTMENT}  
**PALIKA KENDRA, NEW DELHI**

No. D/700/LWD

Dated: 27/4/10

**OFFICE - ORDER**

Community Centre, Golf Link has been upgraded with modern facilities like Air Conditioner, Gym, Room for Pantry, two main halls and Lift etc. The competent authority has approved the following user charges:-

Space of Community Centre	Nature of Use/function	User Charges excluding Service Tax & Edn. Cess	Electricity charges with Air Conditioner	Security deposit (refundable, in case of no damages)
Main Hall at Ground Floor	Social functions	2500/- per day	Rs. 4311/- per day Rs. 180/- per hour	2500/-
Halls at First Floor	Activities like Yoga Classes, Dance Classes, Aerobics, Card Playing etc.	Rs. 6000/- per week	Rs. 5311/- per day Rs. 221/- per hour	Rs. 6000/-
		Rs. 10,000/- Fortnightly	Do	Rs 10000/-
		Rs. 16000/- One Month	Do	Rs. 16000/-

Community Centre will be provided free of charges for routine meeting of Golf Link Association, AGM of Golf Link Association, Bhajan Sandya for Ladies and Kriya /Chautha/Uthala for residents of Golf Link and NDMC employees. The terms and conditions for the use of Community Centre are enclosed.

Community Centre will be booked after receipt of application from the user on the prescribed application form duly recommended by the RWA Golf links, but the same can also be booked without NOC after the approval of Director (welfare)/Secretary ,NDMC

27/4/10  
(P C Chaurvedi)  
Director (Welfare)

**Copy to: -**

1. Vice Chairperson, NDMC for kind information.
2. All Council Members, NDMC for kind information.
3. All H O Ds.
4. P S to Chairman, NDMC for kind information.
5. P S to Secretary, NDMC for kind information.
6. Jt. Director (Welfare)
7. All concerned Manager/Dy. Manager (CS).
8. President, Golf Link Association.
9. Notice Board.

**Terms and conditions for use of Community Hall, Golf links.**

1. The community hall, Golf links is permitted for use of residents of the Golf links and NDMC employees for all activities related to sports (indoor/outdoor games), Social functions such as Birthday parties, kitty parties, mundan ceremony, ring ceremony and other such social functions (excluding marriage and reception) and association get together and recreational activities.
2. The RWA shall not allow any kind of commercial activities in the community center.
3. The community hall, golf links will not be provided for the stay of any person/staff/ stay of guests of the RWA.
4. The RWA shall intimate to NDMC of activities undertaken by them in advance. They shall, however, provide a list of existing activities to the welfare department.
5. The use of community center would be restricted to the residents of the Golf links and NDMC employees.
6. The RWA has no ownership rights on the NDMC property.
7. The RWA shall intimate to NDMC name of its office bearers on annual basis and when they are elected.
8. The RWA will ensure that no cooking is undertaken in the main hall of the center, except the designated area.
9. At the time of booking the party/user will submit the attested copy of the following documents:-
  - (a). Residence proof like Ration Card/Voter Identity Card/(Central Govt./State Govt./Public Sector undertaking employees), Medical Health Card issued by the Employer (any two).
  - (b). The timing of the Community Centre will be reckoned from 9.00 A M. on the day of occupancy to 9.00 A M the following days for social functions and the booking party should vacate the premises before the expiry of the prescribed timings by removing all their belongings, tents, furniture, etc.
  - (c). The Community center will remain open for indoor activities from 6:00AM to 10:00 PM.
10. The terms and conditions for use of gym will be issued separately.
11. The users are not permitted to book Community Centre for other party/users and if it is detected that fraudulent booking have been done, besides other disciplinary action, a penalty 10 times that of rate of prescribed user charges would be levied.
12. The booking party will be responsible for maintenance of Law and Order.
13. License should be obtained from the Excise Department if alcoholic drinks are to be served in parties.
14. The use of loud speakers/D.J. would be allowed as per the direction of Supreme Court of India.
15. Generators would be allowed only if they were soundless/non-polluting.
16. Illumination on the trees and hedge shall not be allowed.
17. The party should be informed about damage to the municipal property if any before departure/check out.
18. The party shall not be allowed to keep their articles in the premises before check in.
19. Pasting of bills or posters on boundary walls is strictly prohibited.
20. The stage properties should be fire proof. No open fire will be allowed in the building (except out door kitchen).
21. No fire arms/weapons and Crackers will be allowed within the premises of the building.
22. Booking is neither transferable nor changeable.
23. NDMC will not be responsible for any damage/loss due to natural calamities.
24. If any booking is found fictitious or fraudulent, it will be cancelled forthwith and full user charges and the security amount will be forfeited and 10 times that of rate of prescribed user charges would be levied.
25. Digging of holes in the cemented portion for fixing poles for pitching of tent is not allowed. The damage caused due to Breaking of tiles, Breaking of Windowpanes, Theft/Loss/Breakage of fittings and fixtures, any spoilage of white wash, tiles, flower pots etc. noticed during the function is liable to be adjusted / recovered from the amount of Security deposit.
26. Cooking /Warming of food is allowed only at earmarked cooking space. For cooking only LPG Gas Stove is to be used.
27. Parking arrangement will be made by the party at their own risk and cost.
28. In case of any dispute only Delhi Court will have jurisdiction.

**WELFARE DEPARTMENT**  
**NEW DELHI MUNICIPAL COUNCIL**

**APPLICATION FORM FOR BOOKING OF COMMUNITY CENTRE, GOLF LINK**

To,

**The Director (Welfare),  
New Delhi Municipal Council,  
Palika Kendra, New Delhi.**

Sir,

I want to book Community Centre, Golf Link the required details for booking are as under:

1. Name .....
2. Residential Address. ....  
With Telephone No. ....
3. Purpose for booking .....
4. Date of booking .....
5. AC Timing .....
6. Timing for booking hours .....

I have read the terms and conditions and I will abide the terms and conditions of the booking.

**Yours faithfully,**

.....

**RECOMMENDATION OF THE RWA, GOLF LINK.**

The above details from Column No. 1 to 6 are checked and verified by the undersigned. The request comes under norms/not comes under norms.

Please allow the applicant/application may be rejected.

**Signature with Stamp**